

# **COLLIER STREET PARISH COUNCIL**

All members are hereby summoned to attend the **PARISH COUNCIL MEETING of COLLIER STREET PARISH COUNCIL** to be held in the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 6<sup>th</sup> JANUARY 2025 commencing at 7.00pm

## **AGENDA**

**All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.**

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

- Any question must be sent as a transcript, at least seven days prior to the meeting, to the Clerk at [parish.clerk@collierstreetparishcouncil.co.uk](mailto:parish.clerk@collierstreetparishcouncil.co.uk)
- If more than one person wishes to speak about the same item, a spokesperson must be nominated.
- All questions should be courteous, and the speaker must not deviate from the subject.
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor.
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting.

**No transcripts received**

- 25.01.01 APOLOGIES AND ABSENCE**– To receive and accept apologies for absence.
- 25.01.02 COUNCILLOR DECLARATIONS** – To receive any declarations of interest pecuniary or personal.
- 25.01.03 MINUTES OF FULL COUNCIL MEETING:** held on 4<sup>TH</sup> OF NOVEMBER 2024 – To consider the minutes, and to authorise the Chairperson to sign as an accurate record.
- 25.01.04 EXTERNAL REPORTS**  
Borough Councillor –  
County Councillors –
- 25.01.05 PUBLIC FORUM**  
MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY TO SPEAK UNDER THIS ITEM.
- 25.01.06 PLANNING MATTERS.**  
Any planning applications received after the date of this agenda will be discussed at this meeting.

<b>APPLICATION REFERENCE</b> <b>24/504741/FULL</b>	LOCATION: Austens, Collier Street PROPOSAL: Demolition of existing garage, conservatory and entrance porch. Erection of a two storey side extension and single side and rear extension. Insertion of roof lights. Erection of new double bay garage <b>COMMENTS MADE OUTSIDE THE MEETING TO A NEUTRAL STANCE</b>
<b>APPLICATION REFERENCE</b> <b>APP/U2235/W/24/3354950</b>	LOCATION: Orchard Place, Benover Road, Yalding

	<p>Proposal Change of use of the land siting of 3 no static caravans and 3 no touring caravans for Gypsy./Traveller occupation as a single site, with associated hard and soft landscaping and habitat/biodiversity improvements (part retrospective, revised scheme to 18/506342/FULL</p> <p><b>IF YOU WISH TO MAKE ANY FURTHER COMMENTS DUE BY 19<sup>TH</sup> DECEMBER – THE PARISH COUNCILS ORIGINAL COMMENTS WILL BE TAKEN INTO CONSIDERATION</b></p>
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**25.01.07**

**DECISIONS MADE BY MBC**

<p><b>APPLICATION REFERENCE</b> <b>24/503901/FULL</b></p>	<p>ADDRESS: Claygate House, Spenny Lane, Marden</p> <p><b>PROPOSAL:</b> Demolition of existing coach house and erection of detached outbuilding to serve as annexed accommodation to the main dwelling (part retrospective)</p> <p><b>APPLICATION REFUSED</b></p>
<p><b>APPLICATION REFERENCE</b> <b>24/503758/FULL</b></p>	<p>ADDRESS: Still Acres Touring and Camping Park, Longend Lane, Marden</p> <p><b>PROPOSAL:</b> Demolition of 9 stables, removal of lorry bodies and change of use of land from paddock to residential and wildflower meadow to allow siting of 1 (no) caravan with associated access and parking (revision to 22/501972/FULL and APP/U2235/W/22/3311667)</p> <p><b>APPLICATION REFUSED</b></p>
<p><b>APPLICATION REFERENCE</b> <b>24/502849/FULL</b></p>	<p>ADDRESS: 1-3 The Nortons Industrial Estate, Collier Street, Tonbridge</p> <p><b>PROPOSAL:</b> Demolition of existing industrial unit and erection of a new warehouse building comprising of 3 units (use Class E, B2, and B8) with associated parking.</p> <p><b>APPLICATION GRANTED</b></p>

**25.01.08**

**PLANNING CORRESPONDENCE AND OTHER PLANNING ITEMS**

None since last meeting.

**25.01.09**

**VILLAGE HALL**

**25.01.10**

**HIGHWAYS AND FOOTPATHS**

HIP Update from Cllr D Papas  
Any further updates

**25.01.11**

**CIL MONIES**

Spend to Date  
CIL Income since last meeting - None  
Future Spend

- 25.01.12 FINANCE**  
**25.01.12.01 RESOLUTION TO APPROVE THE BANK RECONCILIATION FOR NOVEMBER AND DECEMBER**  
**25.01.12.02 RESOLUTION TO APPROVE THE BANK STATEMENTS FOR NOVEMBER AND DECEMBER**  
**25.01.12.03 RESOLUTION TO APPROVE THE TRIAL BALANCE**  
**25.01.12.04 RESOLUTION TO APPROVE THE BUDGET REPORT YTD**  
**25.01.12.05 RESOLUTION TO APPROVE PAYMENTS FOR DECEMBER AND JANUARY – CIRCULATED**  
**25.01.12.06 RESOLUTION TO APPROVE THE BUDGET FOR 2025/2026 AND TO SET THE PRECEPT FOR 2025/2026**  
**25.01.12.07 RESOLUTION TO APPROVE AND NOTE THE INTERNAL AUDITORS REPORT FOR 2025**  
**25.01.12.08 WEBSITE AND EMAILS – Clerk to give update on the progress of this.**  
**25.01.12.09 TO NOTE INCOME OF £312.06 – Bank Interest since last meeting.**
- 25.01.13 RECREATION FIELD**  
**RESOLUTION** To consider and approve one of the grounds maintenance contractor quotes for the year 2025/26 – Quotes circulated prior to meeting and the Clerk circulated the existing Grounds Maintenance Specification.  
Play area – To receive the latest Play Inspection Report – to consider any repairs required.  
Play Inspection contractor – To note the existing Play Area Inspection Contractor has given notice – last date of Inspection will be February. The Parish Council to find either a new Play Area Inspection Contractor or carry out a Visual inspection once a month themselves and to keep a record of this.  
Village Green Electricity – To receive the quote circulated by Cllr Ward prior to the meeting.  
Car Park – update on parking spaces – circulated by Cllr Ward prior to the meeting
- 25.01.14 FLOODING**
- 25.01.15 CORRESPONDENCE**  
KCC HIGHWAYS MANAGERS/STEWARDS AND RESPONSIBLE PARISHES 2024
- 25.01.16 DATE OF NEXT MEETING**  
**The next meeting will be on the 3<sup>rd</sup> of FEBRUARY 2025, commencing at 7.00pm**

**Date of Publication 31<sup>ST</sup> JANUARY 2024**

**Michelle Rumble – Clerk to Collier Street Parish Council**

**Email: [parish.clerk@collierstreetparishcouncil.co.uk](mailto:parish.clerk@collierstreetparishcouncil.co.uk)**