

COLLIER STREET PARISH COUNCIL

All members are hereby summoned to attend the **ANNUAL GENERAL MEETING/ANNUAL PARISH COUNCIL MEETING of COLLIER STREET PARISH COUNCIL** to be held in the Orchard Room of St MARGARETS SCHOOL, COLLIER STREET on Monday 13th MAY 2024 at 7.00pm

Mrs. M Rumble
MICHELLE RUMBLE
PARISH CLERK

All members of the public are welcome to attend and are reminded that this is a Parish Council meeting held in public, not a public meeting.

The meeting will be adjourned to allow members of the public to ask questions. Anyone wishing to address the Council on any subject, should note the following details:

- Any question must be sent as a transcript, at least seven days prior to the meeting, to the Clerk at parish.clerk@collierstreetparishcouncil.co.uk
- If more than one person wishes to speak about the same item, a spokesperson must be nominated.
- All questions should be courteous, and the speaker must not deviate from the subject.
- This is an opportunity to ask questions, not to raise complaints against the Council or any Councillor.
- Councillors may decide to answer the question at the meeting or add any item to the agenda of a later Parish Council meeting.

AGENDA

24.05.01 RESULTS OF ELECTIONS 2024

[ALL COUNCILLORS TO COMPLETE A DECLARATION OF ACCEPTANCE OF OFFICE and NEW REGISTER OF INTERESTS] CIRCULATED PRIOR TO THE MEETING.

24.05.02. ELECTION OF CHAIRPERSON [TO SIGN A DECLARATION OF ACCEPTANCE OFFICE]

24.05.03 ELECTION OF VICE-PERSON

24.05.04 APOLOGIES – TO RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE.

24.05.05 DECLARATIONS OF INTEREST – TO RECEIVE ANY DECLARATIONS OF PECUNIARY INTEREST.

24.05.06. MINUTES OF FULL COUNCIL MEETING – TO CONSIDER THE MINUTES OF THE LAST FULL MEETING AND IF IN ORDER TO AUTHORISE THE CHAIRMAN TO SIGN AS A TRUE AND ACCURATE RECORD.

24.05.07 BOROUGH COUNCILLORS REPORT

24.05.08 COUNTY COUNCILLORS REPORT

24.05.09 CHAIRMANS REPORT

Michelle Rumble – Clerk to Collier Street Parish Council
Email: parish.clerk@collierstreetparishcouncil.co.uk

Publication date 6TH MAY 2024

24.05.10 PARISH COUNCILLOR VACANCY

24.05.11 PLANNING MATTERS.

This section of the meeting will be chaired by the chair of the planning committee. Any new applications received after the date of this agenda will be discussed at the meeting.

NEW PLANNING APPLICATIONS

APPLICATION REF: 24/501608/SUB	ADDRESS: The Old Coach House, Claygate, Marden PROPOSAL: Submission of details to discharge condition 7 – Sustainable Surface water drainage, Subject 22/501795/FULL
APPLICATION REF : 24/501640/PROW	Address: Land North of Little Cheveney Farm, Sheephurst Lane, Marden PROPOSAL: Request for footpath KM248/2 to be diverted under s257 of the Town and Country Planning Act 1990
APPLICATION REF 24/501646/PNQCLA	Address: Brandenburg Farm Haviker Street Collier Street Tonbridge Kent : Prior notification for the change of use of a building and any land within its curtilage from agricultural to 1no. dwellinghouse and associated operation development. For its prior approval to: - Transport and Highways impacts of the development. - Noise impacts of the development. - Contamination risks on the site. - Flooding risks on the site. - Whether the location or siting of the building makes it otherwise impractical or undesirable for the use of the building to change from agricultural use to C3 (dwellinghouses). - Design and external appearance impacts on the building. - Provision of adequate natural light in all habitable rooms of the dwellinghouses.
APPLICATION REF 24/501196/FULL	Address: Land To The South Of Sheephurst Lane, Marden Kent TN12 9NZ Creation of a switching station with associated apparatus, plant room, 2no. substations, and access road from Sheephurst Lane.

24.05.11.01 PLANNING DECISIONS

24/500799/FULL	Address: Willows End, Green Lane, Yalding PROPOSAL: Section 73 - Application for removal of condition 4 (the building shall not be used for the sale of food and drink and the building shall only be used only by the customers of the caravan business for the purposes outlined in this submission) pursuant 20/504139/FULL for - Retrospective planning application for the change of use of a stable block to a customer services building and shop, including associated external alterations APPLICATION GRANTED
24/500677/LAWPRO	Address: 21 The Bentletts, Collier Street PROPOSAL: Lawful Development Certificate for proposed single storey rear extension with insertion of 4 no rooflights. CERTIFICATE OF LAWFULNESS
24/501160/SUB	Address: Saxonden, Collier Street PROPOSAL: Submission of details to discharge conditions: 3b (roof materials), 3c (rainwater goods) and 4a (external joinery) of planning application 23/505235/LBC
24/500625/FULL	Address: 2 Little Sheephurst Farm House, Sheephurst Lane PROPOSAL: Conversion of the redundant oast/former agricultural outbuilding to form a home office/gym and a habitable one-bed annexe facility to the main dwelling. APPLICATION GRANTED

24.05.11.02 PLANNING CORRESPONDENCE

Letter from Richard Parry on behalf of Statkraft Solar Farm [circulated]
Letter from Resident [circulated]

THE MEETING WILL BE ADJOURNED TO HEAR FROM MEMBERS OF THE PUBLIC

24.05.12. PUBLIC FORUM – MEMBERS OF THE PUBLIC WILL BE GIVEN THE OPPORTUNITY SPEAK UNDER THIS ITEM.

24.05.13 CORRESPONDENCE

KALC news April 2024
TWBC Local Plan Examination Stage 3 Hearing sessions.

24.05.14 CIL MONIES

Report on CIL Monies Spend for the new Financial Year

- 24.05.15 VILLAGE HALL**
Any updates
- 24.05.16 HIGHWAYS**
HIP – Update
Streetlighting
- 24.05.17 FINANCE**
24.05.17.02 RESOLUTION TO APPROVE THE BANK RECONCILIATION FOR APRIL
24.05.17.03 RESOLUTION TO APPROVE THE BANK STATEMENTS FOR APRIL
24.05.17.04 RESOLUTION TO APPROVE THE TRIAL BALANCE
24.05.17.05 RESOLUTION TO APPROVE THE BUDGET REPORT YTD
24.05.17.06 RESOLUTION TO APPROVE PAYMENTS FOR MAY – CIRCULATED

24.05.17.08	END OF YEAR ACCOUNTS 2023-2024
	<ul style="list-style-type: none"> • STEP 1 – The accounting statement [section 2] has been prepared and signed by RFO.
	<ul style="list-style-type: none"> • STEP 2 – AT FULL COUNCIL MEETING
	<ul style="list-style-type: none"> • STEP 2.1 The Annual Internal Audit Report is received and noted.
	<ul style="list-style-type: none"> • STEP 2.2 The Annual Governance Statement [section1] is approved.
	<ul style="list-style-type: none"> • STEP 2.3 The Accounting Statements [section 2] is approved.
	<ul style="list-style-type: none"> • STEP 3 The Chairman and Clerk of the meeting sign the Annual Governance Statement and the Chairman signs the accounting statements.
	<ul style="list-style-type: none"> • STEP 4 The RFO sets the commencement date for the exercise of public rights.
	<ul style="list-style-type: none"> • STEP 5 The authority sends to the external auditor. The Annual Internal Audit Report The Annual Governance Statement The Accounting Statement An analysis of any significant variances year on year variance A bank reconciliation as of 31 March 2024 Details of arrangements for the exercises of public rights: and Any other information that the auditor has specifically requested.

- 24.04.18 RECREATION FIELD**
Play Inspection Report – Circulated [any highlighted repairs to discuss]
Email from FOCSS asking to use the Recreation Ground for the Annual Pet Show on the 22nd of June 2024.
RESOLUTION to approve and for the Chairman to sign the Marden Minors Pitch agreement. [previously circulated]

- 24.04.19 FLOODING REPORT**

- 24.04.20 DATE OF NEXT MEETING** – Monday 3rd JUNE 2024 commencing at 7.00pm, Full Parish Council meeting.

