

# AGENDA

## Full Council Meeting

### COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School

on MONDAY 2<sup>ND</sup> OCTOBER 2023 commencing at 7.00pm

#### **23.10.01. APOLOGIES**

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason for a member(s) absence shall be accepted.

#### **23.10.02 DECLARATIONS OF INTEREST**

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with provisions of the Localism Act 2011 in respect of members and in accordance with provisions of the Local Government Act 1972 in respect of officers. To consider any dispensation requests received by the Parish Clerk and not previously considered.

#### **23.10.03 PLANNING**

This section of the meeting will be chaired by the Chair of the Planning Committee.

23/504271/SUB	PIPPINS, SHEEPHURST LANE, MARDEN Submission of details pursuant to condition 4 (biodiversity enhancement scheme) of application 23/502018/FULL
23/504119/FULL	SEVEN ACRES, JARMONS FARM, JARMONS LANE, COLLIER STREET Erection of stable block and retention of existing concrete base ancillary to the main dwelling house (Retrospective) COMMENTS DUE BY 6 October 2023 Case Officer: Gautham Jayakumar
APP/U2235/W/23/3321094	Notification of Appeal Lodged Land North of Little Cheveney Farm, Sheephurst Lane COMMENTS DUE by 18 October 2023

#### **23.10.03.02 PLANNING DECISIONS**

23/503292/FULL	Lawton Place, Benover Road Enlargement of 2 no front existing pitched roof dormers <b>APPLICATION GRANTED</b>
23/502767/FULL	Bridge House, Collier Street Conversion of outbuilding to 1 (no) residential dwelling with insertion of rooflights, alterations to windows and doors, extension to existing roof, associated garden, parking and access. <b>APPLICATION REFUSED</b>

### **23.10.03.03 PLANNING CORRESPONDENCE**

Planning Training from 12<sup>th</sup> September 2023

### **23.10.04 PUBLIC FORUM**

Members of the public will be given the opportunity to raise any issue under this item.

### **23.10.05 MINUTES OF THE PREVIOUS MEETING**

Minutes of the Parish Council meeting held on 3rd July 2023 to be agreed and signed as a true record.

### **23.10.06 CORRESPONDENCE**

### **23.10.07 CIL MONIES**

#### **TO DISCUSS CIL MONEY SPEND**

- highways improvement plan
- Any other spend.

### **23.10.08 VILLAGE HALL**

- any updates

### **23.10.09 HIGHWAYS**

- ANY UPDATES

### **23.10.10 FINANCE**

**23.10.10.01 RESOLUTION** to approve the Bank Reconciliation

**23.10.10.02 RESOLUTION** to approve the Bank Statements

**23.10.10.03 RESOLUTION** to approve the Trial Balance

**23.10.10.04 RESOLUTION** to approve the Budget Report YTD

**23.10.10.05 RESOLUTION** to approve and sign the new BANK MANDATE

**23.10.10.06 RESOLUTION** to receive the External Auditors Report for 2022/23

**23.10.10.07 RESOLUTION** to approve the Payments for AUGUST

	<b>CSPC PAYMENTS - AUGUST</b>		
<b>DATE</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>NARRATIVE</b>
07.08.2023	MICHELLE RUMBLE	£769.97	CLERKS SALARY
07.08.2023	HMRC	£41.05	PAYE/NIC
06.08.2023	MICHELLE RUMBLE	£59.99	OFFICE 365
07.08.2023	MICHELLE RUMBLE	£95.08	CLERKS EXPENSES
07.08.2023	HSBC	£8.00	BANK CHARGES
07.08.2023	IONOS	£21.60	EMAILS
07.08.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
	<b>TOTAL</b>	<b>£1,043.69</b>	

**23.10.10.08 RESOLUTION** to approve the Payments for SEPTEMBER.

	<b>CSPC PAYMENTS - SEPTEMBER</b>		
<b>DATE</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>NARRATIVE</b>
04.09.2023	MICHELLE RUMBLE	£769.97	CLERKS SALARY
04.09.2023	HMRC	£15.53	PAYE/NIC
04.09.2023	MICHELLE RUMBLE	£86.47	CLERKS EXPENSES
04.09.2023	HSBC	£8.00	BANK CHARGES
04.09.2023	IONOS	£21.60	EMAILS
04.09.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
04.09.2023	CAPEL GROUND CARE	£159.30	REPAIRS TO PLAY EQUIPMENT
	<b>TOTAL</b>	<b>£968.17</b>	

**23.10.10.09 RESOLUTION** to approve payments for OCTOBER.

	<b>CSPC PAYMENTS - OCTOBER</b>		
<b>DATE</b>	<b>PAYEE</b>	<b>AMOUNT</b>	<b>NARRATIVE</b>
02.10.2023	MICHELLE RUMBLE	£769.97	CLERKS SALARY
02.10.2023	HMRC	£15.53	PAYE/NIC
02.10.2023	MICHELLE RUMBLE	£95.08	CLERKS EXPENSES
02.10.2023	HSBC	£8.00	BANK CHARGES
02.10.2023	IONOS	£21.60	EMAILS
02.10.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
02.10.2023	KALC	£60.00	NEW COUNCILLOR TRAINING - KELLY

02.10.2023	EDF ENERGY	£156.58	STREETLIGHTING ENERGY
02.10.2023	ROSPA	£106.80	PLAY SAFETY INSPECTION
02.10.2023	UNIQUE HOME & GARDENS	£486.00	NOTICEBOARD REPAIR
	<b>TOTAL</b>	<b>£1,767.56</b>	

**23.10.11 BOROUGH COUNCILLORS REPORT**

**23.10.12 COUNTY COUNCILLORS REPORT**

**23.10.13 RECREATION FIELD**

- PLAY EQUIPMENT REPAIRS
- ROSPA INSPECTION REPORT 2023

**23.10.14 FLOODING**

- REPORT FROM CLLR SANDYS

**23.10.15 DATE OF NEXT MEETING**

The next Full Council meeting will take place at The Orchard Room,  
St Margaret's School on MONDAY 6<sup>th</sup> NOVEMBER 2023 commencing at 7.00pm

MICHELLE RUMBLE - PARISH CLERK

Email: [parish.clerk@collierstreetparishcouncil.co.uk](mailto:parish.clerk@collierstreetparishcouncil.co.uk)

DATE OF NOTICE 26<sup>th</sup> SEPTEMBER 2023