

MINUTES

PARISH COUNCIL MEETING
COLLIER STREET PARISH COUNCIL
 Orchard Room, St Margaret's School
 on Monday 3rd JULY 2023
 commencing at 19.00PM
 In attendance

Cllr Andrew Papas [Chairman] [AP]	Cllr Steve Sandys [SS] arrive at 19.40pm
Cllr Jack Highwood [JH]	
	Cllr Deborah Papas [DP]
Cllr Kelly Rigden [KR]	
Parish Clerk Michelle Rumble [MR]	

07.23.01 APOLOGIES	Cllr Dave Sealey, Cllr Steve Barham, Cllr Lottie Parfitt-Reid, Cllr Claudine Russell	
07.23.02 DECLARATIONS OF INTEREST	None	
07.23.03 PLANNING	The Chair of the Planning Committee Cllr J Highwood will chair this section of the meeting.	

The Orchard Place Benover Road Yalding Kent

Change of use of the land for the stationing of 2no. static mobiles for Gypsy/Traveller occupation, with associated hard and soft landscaping. Extension to that already approved under reference 18/506342/FULL. (Part retrospective)

COMMENTS DUE BY: 13 July 2023,

DECISION DUE DATE: 15 August 2023

CASE OFFICER: Francis Amekor 01622 602553

Cllr Highwood stated that this application had previously been approved but the this has now run out. The Parish Council would like to comment that the Flood Report is incorrect and that it is in fact in Flood Zone 2 and not 1 as is stated in the application.

It was proposed by Cllr Highwood and seconded by Cllr D Papas and RESOLVED by all members present to object to this application on the following grounds.

The Parish council wish to object on the following grounds: -

Flooding

Over the years, many applications have been submitted for this site (several having been refused) and flooding has always been a major issue as the majority of the site lies in Flood Zone 2.

The site has flooded as recently as 2013 and, as the FRA admits, "borders a dry island" which illustrates the vulnerability of this location - indeed the FRA states that "post development, the site will become highly vulnerable". Ingress and egress of the site is also a major issue as, in the floods of 2001, that "dry island" was inaccessible by road.

We also note that the FRA states that the site is primarily in Zone 1 whereas we believe this is misleading as we

believe it is primarily in Zone 2.

The Parish Council are also concerned about the safety of the Junction and the Visibility Sway.

Bridge House, Collier Street, Tonbridge.

Conversion of outbuilding to 1 no residential dwelling with insertion of rooflights, alterations to windows and doors, extension to existing roof, associated garden, parking, and access.

COMMENTS DUE BY :18 JULY 2023

DECISION DUE DATE: 14 AUGUSTS 2023

CASE OFFICER: KATHRYN ALTIERI

Email: kathrynaltieri@maidstone.gov.uk

It was proposed by Cllr Highwood, seconded by Cllr Rigden and all members present to give a NEUTRAL STANCE on this application but say the following comments.

The Collier Street Parish Council has reviewed this application and has no objections because.

1) The Flood risk assessment clearly states that this location floods but as the property is already a residential site then if it is designed appropriately to mitigate this the Parish Council sees no issue here.

2) While this location does not have the appropriate sight lines and sways required for a property on a road that is subject to the national speed limit the property already does have residential access at this location and as per KCC highways guidelines does not require comment.

07.23.04

PLANNING DECISIONS

None

07.23.05

MEMBERS OF THE PUBLIC QUESTIONS

No public were present

07.23.06

MINUTES OF THE MEETING HELD IN JUNE 2023 TO BE APPROVED.

Full Council approved the minutes of this meeting as representing an accurate recording of the said meeting. Cllr A Papas signed the minutes as a true and accurate record.

07.23.07

CORRESPONDENCE AND ACTION POINTS

New Neighborhood Policing details – The Clerk was asked to contact DS Paul Cook the new Neighborhood Officer to arrange a meeting.

Ward Cluster meetings update.

07.23.08.01

CIL MONIES

HIGHWAY IMPROVEMENTS

The Clerk updated members that the SLOW sign in Green Lane is now in the design stage and the Invoice for this will be paid.

No further updates currently.

07.23.08.02

CIL MONIES

PLAYGROUND EQUIPMENT FOR OLDER CHILDREN

This was not discussed at this meeting and will be removed from the agenda.

The Clerk was asked to seek two further quotes for the repairs to the safety surface, Cllr Rigden stated that she will pass some details onto the Clerk.

07.23.08.04

CIL MONIES

VILLAGE HALL DONATION

No update on this now.

07.23.09

TRANSFER OF PORTION OF RECREATION FIELD LAND TO ST MARGARETS CHURCH

The Clerk had circulated prior to the meeting the Transfer document and the Plan. It was **RESOLVED** by all members present to sign the Transfer document and the Plan, this was signed by Cllr A Papas and Cllr D Papas. The Clerk will now send this off to the Solicitors.

This item will now be removed from the agenda.

07.23.10

FINANCE

Copy documents sent electronically to all members in advance of the meeting.

07.23.10.01. BANK RECONCILIATIONS – JUNE 2023

For members approval. Cllr A Papas signed the Bank Reconciliation

07.23.10.02. RECONCILIATION STATEMENTS – JUNE 2023

For members approval and sign off – Cllr A Papas signed the Bank Statement

07.23.10.03. RECORD OF PAYMENTS & RECEIPTS – JULY 2023

For members approval – It was **RESOLVED** by all members present to make the payments

07.23.10.04. BUDGET REPORT YTD – JUNE 2023

For members approval – It was **RESOLVED** by all members present to accept the Budget Report

07.23.10.05. TRIAL BALANCE REPORT – JUNE 2023

For members approval – It was **RESOLVED** by all members present to accept the Trial Balance Report

Copy documents sent electronically to all members in advance of the meeting

07.23.10.06

PAYMENTS FOR AUTHORISATION

JULY 2023

CSPC PAYMENTS - JULY			
DATE	PAYEE	AMOUNT	NARRATIVE
03.07.2023	MICHELLE RUMBLE	£782.17	CLERKS SALARY
03.07.2023	HMRC	£3.33	EMPLOYERS NIC
03.07.2023	MICHELLE RUMBLE	£87.73	CLERKS EXPENSES
03.07.2023	EDF	£438.10	STREETLIGHTING ENERGY
03.07.2023	KCC	£326.00	DESIGN FEE FOR SLOW SIGN
03.07.2023	HSBC	£8.00	BANK CHARGES
03.07.2023	IONOS	£21.60	EMAILS
03.07.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
	TOTAL	£1,714.93	

07.23.11

BOROUGH COUNCILLOR'S REPORT – CLLR CLAUDINE RUSSELL

Cllr Russell was not in attendance but had sent a report prior to the meeting which had been circulated.

MBC Members Report from Cllr Claudine Russell

Dated: July 2023

Community Governance Review

Stage 1 sought views and proposals on both parished and non-parished areas in regards to existing parish boundaries, number of councillors and if there should be any new parishes created and where these should be. The stage 2 consultation, consulting on the proposals that arose in stage 1 is now open until 6th August. The survey takes between 4 and 8 minutes to complete and can be found online at [Community Governance Review \(Parishes\) | Lets Talk Maidstone \(engagementhq.com\)](https://www.lets-talk-maidstone.com)

Summer Community Support Fund

As part of my portfolio, applications are now open online for the MBC Summer Community Support Fund until Monday 10th July. It is available for community organisations to apply for to help vulnerable households and families who may be struggling with food poverty during the summer holidays. Further information and how to apply is found at [Grants and funding for groups | Maidstone Borough Council](https://www.maidstone.gov.uk/grants-and-funding-for-groups)

Maidstone Museum Friday Afternoons for Young People

The museum will open for secondary and sixth form students from 3:30-5pm on a Friday afternoon. If you need somewhere to start homework, or just pass time safely before your bus arrives the museum is here for you. You either need to be wearing uniform or have a valid student ID and sign in at reception. Spread the word and let young people in the borough know about the "Space to Be" in Maidstone Museum.

Eco Hub

The Eco Hub will be back in August, occupying an empty shop space in the town centre, providing advice about becoming more environmentally aware and sustainable. People will be able to drop by for advice, resources, and to find out about solutions, products, and services already available that can help them become more sustainable. To volunteer or share details about your business please email climateandbiodiversity@maidstone.gov.uk

Live Music in Brenchley Gardens Bandstand

Starting on the 8th July, and following on 5th August and 2nd September 1-5pm. The concerts are funded by Maidstone Borough Council as part of the UK Share Prosperity Fund and are completely free to attend. Deckchairs will be out but will be on a first come first served basis.

Literary Festival

Maidstone Literary festival will run from 2-8th October and will have a focus on schools and reading for pleasure. As part of the festival there is a draw for primary schools to win a free visit from an author. The deadline for schools to enter is 14th July and the winning schools will be announced on 17th July – schools are encouraged to enter now at info@maidstonelitfest.org

Please feel free to contact me for any help with issues via email claudinerussell@maidstone.gov.uk and I am more than happy to attend a meeting to discuss any issues.

07.23.12

COUNTY COUNCILLOR'S REPORT – CLLR LOTTIE PARFITT-REID

Cllr Parfitt-Reid had given her apologies for this meeting, no report had been received.

07.23.13

RECREATION FIELD

MARDEN MINORS

The Chair had made some amendments to the Marden Minors agreement all of which all members accepted, and it was **RESOLVED** by all members present to sign the agreement. The Chair signed the agreement. The Clerk will now send the agreement off to the Club Secretary asking them to sign and return a copy along with the Pitch fee and Schedule of Events for the coming season.

07.23.14

Flooding Update

Cllr Sandys gave his report.

The Chair stated that he would like to see communications with the relevant authorities, delegate various roles to the Councillors.

The Action plan needs to be reviewed and amended, if necessary, organize the PC and who is going to do what this is a matter of urgency.

Possibly form a Flood Committee

Cllr Highwood will contact Mr. David Goff, former Councillor and do a Flood handover with him.

07.23.15

Date of Next Meeting

The Parish confirmed that the next full Council meeting will be, in The Orchard Room, St Margaret's School on MONDAY 4th SEPTEMBER 2023

There being no further business the meeting closed at 8.06PM

Prepared by | MICHELLE RUMBLE | Clerk to Collier Street Parish Council