

AGENDA

Full Council Meeting

COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School
on MONDAY 4TH SEPTEMBER 2023 commencing at 7.00pm

23.09.01. APOLOGIES

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason for a member(s) absence shall be accepted.

23.09.02 DECLARATIONS OF INTEREST

To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with provisions of the Localism Act 2011 in respect of members and in accordance with provisions of the Local Government Act 1972 in respect of officers. To consider any dispensation requests received by the Parish Clerk and not previously considered.

23.09.03 PLANNING

This section of the meeting will be chaired by the Chair of the Planning Committee.

23/503600/FULL	Cherry Gardens, Collier Street Change of use of land to residential, comprising the siting of 1 mobile home (caravan), 1 Touring caravan, the erection of a Day room to provide adapted access for Romani Gypsy family. (Retrospective – continued use) COMMENTS DUE BY – 1 st SEPTMBER 2023 (Extension applied for) Case Officer: Pieter De Villiers
23/503538/FULL	4 St Margaret Villas, Collier Street Erection of a front porch (part retrospective) COMMENTS DUE BY – 8 th SEPTEMBER 2023 Case Officer: Gautham Jayakumar
23/503413/FULL	Brandenburg Farm, Haviker Street, Collier Street Creation of a new agricultural access with associated trackway, bridge crossovers and drainage work. COMMENTS DUE BY 11 th September 2023 Case officer: Chloe Berkauer-Smith
23/503797/FULL	Atlas Eco Gym, Green Lane, Marden

	Retrospective application for the erection, building and siting of no containers to create a fitness facility/gym with new vehicular access and parking (resubmission of 23/500702/FULL) COMMENTS DUE BY 12 th September 2023 Case Officer: Kathryn Altieri
23/503573/FULL	Gain Hill Farm, Claygate Road, Laddingford Erection of 1 no agricultural storage/hay barn. COMMENTS DUE BY 14 th September 2023 Case Officer: Francis Amekor
23/503794/FULL	Spitzbrook Barn View, Haviker Street, Collier Street Change of use of land from agricultural use to residential garden use, erection of car barn and creation of patio/vehicle turning area (part retrospective). COMMENTS DUE BY 14 th September 2023. Case Officer: Angela Welsford

23.09.03.02 PLANNING DECISIONS

None

23.09.03.03 PLANNING CORRESPONDENCE

Planning Training Program 2023/24 – Circulated to all members.

23.09.04 PUBLIC FORUM

Members of the public will be given the opportunity to raise any issue under this item.

23.09.05 MINUTES OF THE PREVIOUS MEETING

Minutes of the Parish Council meeting held on 3rd July 2023 to be agreed and signed as a true record.

23.09.06 CORRESPONDENCE

23.09.07 CIL MONIES

TO DISCUSS CIL MONEY SPEND

- highways improvement plan
- play equipment.
- Any other spend.

23.09.08 VILLAGE HALL

- any updates

23.09.09 HIGHWAYS

- ANY UPDATES

23.09.10 FINANCE**23.09.10.01 RESOLUTION** to approve the Bank Reconciliation**23.09.10.02 RESOLUTION** to approve the Bank Statements**23.09.10.03 RESOLUTION** to approve the Trial Balance**23.09.10.03 RESOLUTION** to approve the Budget Report YTD**23.09.10.04 RESOLUTION** to approve the Payments for AUGUST

CSPC PAYMENTS - AUGUST			
DATE	PAYEE	AMOUNT	NARRATIVE
07.08.2023	MICHELLE RUMBLE	£769.97	CLERKS SALARY
07.08.2023	HMRC	£41.05	PAYE/NIC
06.08.2023	MICHELLE RUMBLE	£59.99	OFFICE 365
07.08.2023	MICHELLE RUMBLE	£95.08	CLERKS EXPENSES
07.08.2023	HSBC	£8.00	BANK CHARGES
07.08.2023	IONOS	£21.60	EMAILS
07.08.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
	TOTAL	£1,043.69	

23.09.10.05 RESOLUTION to approve the Payments for SEPTEMBER

CSPC PAYMENTS - SEPTEMBER			
DATE	PAYEE	AMOUNT	NARRATIVE
04.09.2023	MICHELLE RUMBLE	£769.97	CLERKS SALARY
04.09.2023	HMRC	£15.53	PAYE/NIC
04.09.2023	MICHELLE RUMBLE	£86.47	CLERKS EXPENSES
04.09.2023	HSBC	£8.00	BANK CHARGES
04.09.2023	IONOS	£21.60	EMAILS
04.09.2023	CAPEL GROUND CARE	£48.00	OUTDOOR PLAY EQUIPMENT INSPECTION
04.09.2023	CAPEL GROUND CARE	£159.30	REPAIRS TO PLAY EQUIPMENT
	TOTAL	£968.17	

23.09.11 BOROUGH COUNCILLORS REPORT**23.09.12 COUNTY COUNCILLORS REPORT**

23.09.13 RECREATION FIELD

- PLAY EQUIPMENT REPAIRS
- MARDEN MINORS

23.09.14 FLOODING

- REPORT FROM CLLR SANDYS

23.09.15 DATE OF NEXT MEETING

The next Full Council meeting will take place at The Orchard Room,

St Margaret's School on MONDAY 2nd OCTOBER 2023 commencing at 7.00pm

MICHELLE RUMBLE - PARISH CLERK

Email: parish.clerk@collierstreetparishcouncil.co.uk

DATE OF NOTICE 29TH AUGUST 2023