

COLLIER STREET PARISH COUNCIL

To all members of the Council, press and public.

Members are hereby summoned, and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place in the **Orchard Room, St Margaret's School** on

Monday, 03 July 2023 at 19:00hrs

AGENDA

Item Ref	Item	Description	Value	Lead
23.07 .01	APOLOGIES	Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason for a member(s) absence shall be accepted.		AP
23.07 .02	DECLARATIONS OF INTEREST	To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with provisions of the Localism Act 2011 in respect of members and in accordance with provisions of the Local Government Act 1972 in respect of officers. To consider any dispensation requests received by the Parish Clerk and not previously considered.		AP
23.07 .03	PLANNING	This section of the meeting will be chaired by the Chair of the Planning Committee.		DS JH
23.07 .03.01	23/502539/FULL	The Orchard Place Benover Road Yalding Kent Change of use of the land for the stationing of 2no. static mobiles for Gypsy/Traveller occupation, with associated hard and soft landscaping. Extension to that already approved under reference 18/506342/FULL. (Part retrospective) COMMENTS DUE BY: 13 July 2023, DECISION DUE DATE: 15 August 2023 CASE OFFICER: Francis Amekor 01622 602553		DS JH
23.07 .03.02	23/502767/FULL	Bridge House, Collier Street, Tonbridge. Conversion of outbuilding to 1 no residential dwelling with insertion of rooflights, alterations to windows and doors, extension to existing roof, associated garden, parking and access. COMMENTS DUE BY :18 JULY 2023 DECISION DUE DATE: 14 AUGUSTS 2023 CASE OFFICER :KATHRYN ALTIERI Email: kathrynaltieri@maidstone.gov.uk		
23.07 .03.03	PLANNING DECISIONS	NONE		
23.07 .04	Questions from the members of public	Public adjournment. To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than five minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point. Any issues raised may not necessarily be addressed at this meeting.		Floor

23.07 .05	Minutes of Previous Meeting	Minutes of the previous meeting on 12TH JUNE 2023. To be approved and to sign as a true and accurate record		MR AP
23.07 .06	Correspondence	Ward Cluster Meetings update - circulated to all members New Neighbourhood Officer details - circulated to all members		AP
23.07 .07	CIL Money	Status of distribution of CIL money		
23.07 .07.01	Playground equipment for older children	Status: To discuss Action: To discuss (All)		SB
23.07 .07.02	Highways improvement	Status: SLOW SIGN IN GREEN LANE IN PROGRESS Actions:		AP
23.07 .07.03	Village Hall donation	Status: In Progress Actions: Update		AP
23.07 .08	Transfer of portion of recreation field land to St Margaret's church	Status: In hands of solicitors Actions: RESOLUTION - To approve and sign the Transfer Deed and approve the Plan (two members to sign the Deed)		AP
23.07 .09	Finance	Accounts reconciliation and finance reports. Copy documents sent electronically to all members in advance of the meeting.		MR RFO
23.07 .09.01	Bank Reconcilliations	JUNE 2023 - RESOLUTION – MEMBERS TO APPROVE (TO FOLLOW)		ALL
23.07 .09.02	Bank Statements	JUNE 2023 - RESOLUTION – MEMBERS TO APPROVE (TO FOLLOW)		ALL
23.07 .09.03	Trial Balance Report	JUNE 2023 - RESOLUTION – MEMBERS TO APPROVE		
23.07 .09.04	Budget Report YTD	JUNE 2023 - RESOLUTION – MEMBERS TO APPROVE		ALL
23.07 .09.05	PAYMENTS FOR AUTHORISATION	June DD - Website emails	£ 21.60	ALL
		July - Clerk's salary	£782.17	
		July - PAYE / NIC	£ 0.52	
		July - Clerk's expenses	£ 77.13	
		June DD - Bank charges	£ 8.00	
		EDF ENERGY - STREETLIGHTING CHARGES	£438.10	
		KCC - Design Fee for Slow Sign	£326.00	
23.07 .10	Borough Councillor's Report	Cllr Claudine Russell		CR
23.07 .11	County Councillor's Report	Cllr Lottie Parfitt-Reid		LP-R
23.07 .12	Recreation Field	Marden Minors: RESOLUTION - Members to approve the agreement and also approve any amendments to the agreement and sign the agreement. EQUIPMENT - Repairs	PLAY	JH

23.07 .13	Flooding	<u>Status:</u> To discuss <u>Action:</u> To discuss (SS)		SS
23.07 .14	Next Council Meeting	<p><i>The next Full Council meeting will take place at The Orchard Room, St Margaret's School on MONDAY 4th SEPTEMBER 2023 -</i></p> <p><i>MICHELLE RUMBLE - PARISH CLERK</i></p> <p><i>Email: parish.clerk@collierstreetparishcouncil.co.uk</i></p> <p><i>DATE OF NOTICE 26TH JUNE 2023</i></p>		AP