

COLLIER STREET PARISH COUNCIL

To all members of the Council, press and public.

Members are hereby summoned, and notice is given that the **MEETING OF THE FULL PARISH COUNCIL** will be taking place in the **Orchard Room, St Margaret's School** on

Monday, 06 March 2023 at 19:00hrs

AGENDA

Item Ref	Item	Description	Value	Lead
23.03 .01	Apologies	<i>Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting, under section 85 (1) of the Local Government Act 1972, the members present must decide whether the reason for a member(s) absence shall be accepted.</i>		AP
23.03 .02	Declarations of interest	<i>To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with provisions of the Localism Act 2011 in respect of members and in accordance with provisions of the Local Government Act 1972 in respect of officers. To consider any dispensation requests received by the Parish Clerk and not previously considered.</i>		AP
23.03 .03	Planning	<i>This section of the meeting will be chaired by the Chair of the Planning Committee.</i>		DS JH
23.03 .03.01	23/500614/FULL	1 Ashmead Cottages, Sheephurst Lane, Marden. Installation of 10 no solar panels to rear garden.		DS JH
23.03 .03.02	23/500684/FULL	8 The Bentletts, Collier Street, Yalding. Garage conversion to a habitable room.		DS JH
23.03 .03.03	23/500710/FULL	8 The Bentletts, Collier Street, Yalding. Erection of a hipped gable roof style conservatory to the rear of the property.		DS JH
23.03 .03.04	APPEAL U2235/W/22/331166 7	Still Acres Touring and Camping Park, Longend Lane, Marden. Demolition of 4 no stables, retention of 5 no stable and change of use of land from paddock to residential to allow siting of 1 no caravan with incidental paddock plus associated access road and parking. The above appeal procedure will now be written representations rather than a Hearing.		DS JH
23.03 .03.05	PLANNING DECISIONS	None		DS JH
23.03 .04	Questions from the members of public	Public adjournment. <i>To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than five minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point. Any issues raised may not necessarily be addressed at this meeting.</i>		Floor
23.03 .05	Minutes of Previous Meeting	<i>Minutes of the previous meeting on 6th February 2023. To be approved and to sign as a true and accurate record</i>		MR AP

23.03 .06	Correspondence	<i>Details of any correspondence that needs to be discussed</i>		MR AP
23.03 .07	CIL Money	Status of distribution of CIL money		AP
23.03 .07.01	Resurfacing of village car park	Status: Quotations received to repair and resurface car park Action: Agree which quote (All)		JH
23.03 .07.02	Playground equipment for older children	Status: To discuss Action: To discuss (All)		SB
23.03 .07.03	Highways improvement	Status: HIP discussed with KCC Highways on Friday 24th February 2023 Actions: Awaiting response from KCC (DP)		DP
23.03 .07.04	Village Hall donation	Status: Agreed in scope to fund electricity supply to recreation ground Actions: No action pending. Further discussions with VH Trustees, KCC Highways etc. (AP)		AP
23.03 .08	Highways Improvent Plan (HIP)	Status: Report on meeting with the Community Engagement Officer at KCC for Road Safety and Active Travel Group, Highways, Transportation and Waste Actions: Await reply to see what is approved (DP)		DP
23.03 .09	Transfer of portion of recreation field land to St Margaret's church	Status: In hands of solicitors Actions: To find out if any further progress has been made (AP)		AP
23.03 .10	Police Report	<i>Update on incidents in village and surrounding areas</i>		PCSO NM
23.03 .11	Collier Street Primary School Hirers Agreement	To approve agreement set out by the school for use of Orchard Room for Parish Council Meetings		ALL
23.03 .12	Finance	Accounts reconciliation and finance reports. Copy documents sent electronically to all members in advance of the meeting.		MR RFO
23.03 .12.01	Bank Reconciliations	February 2023 (to follow) - members to approve		ALL
23.03 .12.02	Bank Statements	February 2023 (to follow) - members to approve and sign off		ALL
23.03 .12.03	Record of payments and receipts	March 2023 - RESOLUTION - MEMBERS TO APPROVE		ALL
23.03 .12.04	Budget Report YTD	March 2023 - RESOLUTION - MEMBERS TO APPROVE		ALL
23.03 .12.05	Payments for authorisation	February DD - Website emails March - Clerk's salary March - PAYE / NIC March - Clerk's expenses February DD - Bank charges Collier Street Primary School - key cutting costs	£ 20.39 £761.80 £ 0.52 £ 73.13 £ 8.00 £35.50	ALL
23.03 .13	Borough Councillor's Report	<i>Cllr Claudine Russell</i>		CR

	Report			
23.03 .14	County Councillor's Report	<i>Cllr Lottie Parfitt-Reid</i>		LP-R
23.03 .15	Recreation Field	<p>Status: To discuss on the following: RESOLUTION – members to approve the Grounds Maintenance quote – circulated Play Inspections Repairs Any Other Items Actions: To discuss (JH)</p>		JH
23.03 .16	Flooding	<p>Status: To discuss Action: To discuss (SS)</p>		SS
23.03 .17	Next Council Meeting	<i>The next Full Council meeting will take place at The Orchard Room, St Margaret's School on Monday, 3rd April 2023</i>		AP