

MINUTES

Full Council Meeting
COLLIER STREET PARISH COUNCIL
Orchard Room, St Margaret's School
on Monday 7 NOVEMBER 2022
commencing at 7.00pm

In attendance

Cllr David Goff [Chair] [DG]	Cllr Andrew Papas [Vice-chair] [AP]
Cllr Jack Highwood [JH]	Cllr Steve Barham [SB]
Cllr Steve Sandys [SS]	Cllr Dave Sealey [DS]
Parish Clerk Michelle Rumble [MR]	Borough Councillor Claudine Russell [CR]
	1 Member of Public

11.22.01
Apologies

Cllr D Papas, Councillor Lottie Parfitt-Reid, PCSO Nicola Morris

11.22.02
Declarations of Interest

None declared

11.22.03
PLANNING

The Chair of the Planning Committee will chair this section of the meeting.

22/505045/FULL Willows End Green Lane Yalding Kent TN12 9RB

Change of use of paddock from keeping of horses to a seasonal touring camping park, consisting of 10(no) pitches with electricity service points.

It was RESOLVED by all members to give a NO COMMENT

22/504591/LBC Longends Farm Longend Lane Marden Tonbridge Kent

Listed Building Consent for internal alterations for the works associated with the conversion of outbuilding into an annexe.

It was RESOLVED by all members to give a NO COMMENT

PLANNING DECISION

Cllr Goff spoke on this application and why it was refused, too much good agricultural land and the size of the Solar Farm was too big. The applicant will be appealing against the decision Land North of Little Cheveney Farm, Sheephurst Lane, Marden

Installation of renewable energy led generating station comprising of ground-mounted solar PV arrays, associated electricity generation infrastructure and other ancillary equipment comprising of storage containers, access tracks, fencing, gates and CCTV together with the creation of woodland and biodiversity enhancements.

APPLICATION REFUSED

The Pest House, Claygate Road, Yalding

Demolition of single storey rear extension. Erection of single storey pitched roof rear extension, with internal and external alterations including insertion of rooflights. Erection of detached garage.

APPLICATION GRANTED

The Councillors asked was there any update on the Bockingfold Solar Farm – this comes under Tunbridge Wells Borough Council.

Cllr Highwood stated that the planning training sessions being held by Maidstone Borough Council have been extremely informative.

11.22.04

Minutes of the meeting held 3rd OCTOBER 2022 to be approved.

Full Council approved the minutes of this meeting as representing an accurate recording of the said meeting.

11.22.05

Correspondence and Action Points

Any correspondence had been circulated prior to the meeting. The Clerk was asked to respond to the resident who emailed regarding the use of the Recreation Field.

The Clerk was asked to contact Maidstone Borough Council re the Diffusion Tubes and cancel from December 2022 and ask them where the latest figures are.

Cllr Goff will speak with the neighborhood watch coordinator to ask if all reports could also be sent to the Clerk.

11.22.06

CIL MONIES

Lead DG

Focus/Workshop Group Feedback

Health and Wellbeing – Lead Cllr Steve Barham will investigate this and report back at the next meeting.

Village Hall – Lead Cllr David Goff

A member of the public spoke on the Village Hall and looking into how to Finance the new Village Hall and also what the existing Village Hall could be used for as a way of making income. Selling the Old Village Hall was not an option. He also asked if the residents want a new Village Hall – where are they on this and how to progress this, Funding would be a good idea Lottery Funding if they registered the Hall as a Community Asset. Would the Parish Council be able to contribute anything to the Village Hall? The Parish Council could contribute something to this.

There will be an AGM to discuss the Village Hall in January 2023

There was an option to place a possible Vehicle Charging point in the Car Park – there would be Grants available for this.

Cllr Russell stated that there is a Rural Share Prosperity Grant opening up and the Parish Council/Village Hall Group could possibly apply for some of this.

If this is to put in the Parish Magazine – the next one is the December Edition.

Highways and Community Safety – Cllr Goff reported that he had attended the Parish Seminar via Zoom and was very Informative

11.22.07

HIGHWAYS

Lead DG

Cllr Goff reported that he had forwarded the HIP to the new West Kent Improvement team, the Clerk had also spoke with them, and asked for a site meeting – they stated once they have received an updated HIP, they would have a site meeting to discuss what was on the HIP. The Clerk was asked to update the HIP with the Crash Stats/ Speedwatch Data, Journey Times, Traffic Survey.

It was Suggested that something is put on Facebook asking if anyone was aware of any near misses in the Parish, Cllr Andrew Papas would look into producing a template for this.

There is a new Pilot in Kent which will be looking at 6 areas and carrying out Enforcement and Weight Limits – these areas are not known yet.

There is a new Director for Highways and Transportation, they will be meeting regularly. Removing signs once Events have taken place.

Permits to close roads has increased tenfold.

11.22.07.01

LORRY WATCH and SPEEDWATCH UPDATE

No update on this.

Lead DG

11.22.08

Transfer of portion of Recreation Field Land to St Margaret's Church

Cllr Goff reported no update at this time

11.22.09

Police Report

PCSO Morris was not in attendance and no report had been received

11.22.10

FINANCE

Accounts Reconciliation & Finance Reports

**Lead
Clerk/RFO**

Copy documents sent electronically to all members in advance of the meeting.

11.22.10.01. BANK RECONCILIATION – September

For members approval. Cllr Goff signed the Bank Reconciliation

11.22.10.02. RECONCILIATION STATEMENT – OCTOBER 2022

For members approval and sign off – Cllr Goff signed the Bank Statement

11.22.10.03. RECORD OF PAYMENTS & RECEIPTS – October 2022

For members approval – It was **RESOLVED** by all members present to make the payments

11.22.10.04. BUDGET REPORT YTD – OCTOBER 2022

For members approval – It was **RESOLVED** by all members present to accept the Budget Report

Copy documents sent electronically to all members in advance of the meeting

11.22.10.05 PAYMENTS FOR AUTHORISATION

OCTOBER	CLERKS STATIONERY	£147.98
NOVEMBER	MAIDSTONE BOROUGH COUNCIL – DIFFUSION TUBES	£313.62
DD OCTOBER	Website Emails	£20.39
NOVEMBER	STAFF PAYROLL It was RESOLVED by all members present to accept the NALC SALARY AWARD for 2022/23 and it was backdated for the Clerk to April 2022 and this was added to the Clerks Salary for November.	£866.94
NOVEMBER	STAFF EXPENSES	£66.04
NOVEMBER	HMRC – PAYE AND NIC	£236.78
NOVEMBER	STREETLIGHTS	£66.00
NOVEMBER	AUDITING SOLUTIONS LTD	£252.00
NOVEMBER	ALCC MEMBERSHIP – 1 YEAR	£50.00
DD OCTOBER	HSBC – BANK CHARGES	£8.00

Proposed by DG and seconded by SS and unanimously agreed by full council.

11.22.10.06

INTERNAL AUDIT

The Clerk had circulated the report to all members prior to the meeting.

It was **RESOLVED** by all members present to accept the Internal Audit

11.22.10.07

FINANCIAL RISK ASSESSMENT

The Clerk had circulated this to all members prior to the meeting.
It was **RESOLVED** by all members present to accept the Risk Assessment and this was signed by Cllr Goff.

11.22.11

Borough Councillor's Report – Cllr Claudine Russell

Cllr Russell was in attendance and reported that the Local Plan had started. There are some cost of living roadshows taking place around the Borough. There are also some free workshops for Sports Clubs. The Clerk forwarded this to Marden Minors

11.22.12

County Councillor's Report – Cllr Lottie Parfitt-Reid

Not in attendance and no report received

11.22.13

RECREATION FIELD

11.22.13.01

Marden Minors Football Agreement

This had been circulated prior to the meeting. It was **RESOLVED** by all members that this should be signed at this meeting.

11.22.13.02

Play area Inspection report

This was noted by all members present. Cllr Goff reported that Climbing Frame roof needs some new screws, he will look into this.

The Clerk will contact ROSPA regarding inspecting the Play equipment, the Parish Council will also have to regularly inspect the equipment as from January when Maidstone Borough Council cease the play inspections.

11.22.14

Flooding Update

Lead DG

Cllr Goff reported that various roads had been shut due to the Flooding and as per the Constitution. When the Environment Agency was rung it was reported that there were no Alerts in the Parish, there had been no infrastructure in place and no sandbags were available, several houses which needed them did not get Sandbags.

11.22.15

Date of Next Meeting

The meeting confirmed that the next full meeting, in The Orchard Room, St Margaret's School, Monday 9th JANUARY 2023 AT 7PM

Prepared by | MICHELLE RUMBLE | Clerk to Collier Street Parish Council