

AGENDA

Full Council Meeting COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School
on MONDAY 9 JANUARY 2023
commencing at 7.00pm

01.23.01. APOLOGIES

01.23.02. DECLARATIONS OF INTEREST

01.23.03. PLANNING

This section of the meeting will be chaired by the Chair of the Planning Committee.
The following applications were approved outside the meeting:-

22/505476/FULL

Spitzbrook Barn View, Haviker Street, Collier Street
Erection of an Oak framed garage building with workshop and hobby room, including change of use of land to residential garden.
RESOLVED BY ALL MEMBERS NEUTRAL STANCE

22/504833/LBC

1 Haviker Street, Collier Street
Listed Building Consent for replacement of 3 no windows to side and rear.
RESOLVED BY ALL MEMBERS NEUTRAL STANCE

22/505045/FULL

Willows End, Green Lane, Yalding
Change of use of paddock from keeping horses to a seasonal Touring camping park, consisting of 10 (no) pitches with electricity service points
RESOLVED BY ALL MEMBERS NEUTRAL STANCE

22/504798/FULL

Land at Claygate Road, Yalding
Installation of drainage treatment tank
RESOLVED BY ALL MEMBERS NEUTRAL STANCE

22/505667/FULL

2 Moors Cottages, Spenny Lane, Marden, Tonbridge
Erection first floor extension, replacement of existing ground floor extension and insertion of front and rear dormers.
RESOLVED BY ALL MEMBERS NEUTRAL STANCE

22/505307/LBC

Den Farm House, Den Lane, Collier Street
Listed Building consent for works associated with the conversion of existing disused agricultural barn to a residential dwelling

	including alterations to fenestration and installation of foul water treatment unit. 22/505306/FULL Den Farm House, Den Lane, Collier Street Listed Building consent for works associated with the conversion of existing disused agricultural barn to a residential dwelling including alterations to fenestration and installation of foul water treatment unit. RESOLVED BY ALL MEMBERS NEUTRAL STANCE	
	22/504591/LBC Longends Farm, Longend Lane, Marden Listed Building Consent for internal alterations for the works associated with the conversion of outbuilding into an annexe RESOLVED BY ALL MEMBERS NEUTRAL STANCE	
PLANNING DECISIONS	22/503396/FULL Little Spitzbrook Farm, Haviker Street Retrospective application to raise land level at entrance driveway APPLICATION GRANTED	
	22/505045/FULL Willows End, Green Lane, Yalding Change of use of paddock from keeping horses to a seasonal touring camping park, consisting of 10 (no) pitches with electricity service points. APPLICATION GRANTED	
	22/504833/LBC 1 Haviker Street, Collier Street Listed Building Consent for replacement of 3 no windows to side and rear. APPLICATION GRANTED	
	22/504591/LBC Longends Farm, Longend Lane, Marden Listed Building Consent for internal alterations for the works associated with the conversion of outbuilding into an annexe APPLICATION GRANTED	
01.23.04. MINUTES OF THE PREVIOUS MEETING TO BE APPROVED.	Minutes of Full Council Meeting 7 th NOVEMBER 2022	
01.23.05. CORRESPONDENCE/ ACTION POINTS		
01.23.06.	CIL MONIES	
	FOCUS/WORKSHOP GROUP FEEDBACK <ul style="list-style-type: none"> • Health and Wellbeing • Village Hall • Highways and Community Safety 	LEAD SB LEAD DG LEAD AP AND DP
01.23.07.	ANY FURTHER UPDATES	LEAD DG

HIGHWAYS		
01.23.07.01. LORRY WATCH/ SPEEDWATCH COORDINATOR		
		LEAD DG
01.23.08. TRANSFER OF PORTION OF RECREATION FIELD LAND TO ST MARGARET'S CHURCH		
01.23.09. POLICE REPORT – PCSO MORRIS		
01.23.10. FINANCE ACCOUNTS RECONCILIATION & FINANCE REPORTS		LEAD CLERK/RFO
Copy documents sent electronically to all members in advance of the meeting.		
01.23.10.01. BANK RECONCILIATIONS – DECEMBER 2022		
For members approval.		
01.23.10.02. RECONCILIATION STATEMENTS – DECEMBER 2022		
For members approval and sign off.		
01.23.10.03. RECORD OF PAYMENTS & RECEIPTS – DECEMBER AND JANUARY 2023		
For members approval.		
01.23.10.04. BUDGET REPORT YTD – DECEMBER 2022		
For members approval		
01.23.10.05. PAYMENTS FOR AUTHORISATION DECEMBER AND JANUARY 2023		
DD DECEMBER	- WEBSITE EMAILS	£20.39
DECEMBER	CLERKS SALARY	£761.80
DECEMBER	EMPLOYERS NIC	£0.52
DECEMBER	STAFF EXPENSES (MR)	£63.73
DECEMBER	ROSPA – PLAY AREA INSPECTION	£100.80
JANUARY	CLERKS SALARY	£761.80
JANUARY	CLERKS EXPENSES	
JANUARY	EMPLOYERS NIC	£0.52
DD- JANUARY	WEBSITE EMAILS	£20.39
DD JANUARY	- EDF – STREETLIGHTING ENERGY	£70.94
DD DECEMBER	- BANK CHARGES	£8.00

DD- JANUARY	BANK CHARGES	£8,00
INCOME	MBC - CIL MONIES	£10, 294.08
	MBC – 2 ND INSTALMENT PSS	£921.50

01.23.10.06

BUDGET 2023/24

**RESOLUTION - TO APPROVE THE BUDGET FOR 2023/24
AND TO SET THE PRECEPT FOR 2023/24**

01.23.10.07

CIVILITY AND RESPECT PLEDGE

RESOLUTION TO SIGN THE CIVILITY AND RESPECT PLEDGE

RESOLUTION TO APPROVE THE DIGNITY AT WORK POLICY

01.23.10.08

HSBC BANK MANDATE

RESOLUTION TO SIGN HSBC BANK MANDATE IN ACCORDANCE WITH BANK SIGNING RULES

01.23.11.

BOROUGH COUNCILLOR'S REPORT – CLLR CLAUDINE RUSSELL

01.23.12.

COUNTY COUNCILLOR'S REPORT – CLLR LOTTIE PARFITT-REID

01.23.13.

RECREATION FIELD

PLAY AREA INSPECTIONS

01.23.14.

FLOODING UPDATE

Lead DG

01.23.15.

DATE OF NEXT MEETING

The next Full Council meeting will take place in The Orchard Room, St Margaret's School MONDAY 6th FEBRUARY 2023

Prepared by | MICHELLE RUMBLE | CLERK TO COLLIER STREET PARISH COUNCIL

DATED: 3RD JANUARY 2023