

# AGENDA

## Full Council Meeting COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School  
on MONDAY 5 SEPTEMBER 2022  
commencing at 7.00pm

<b>09.22.01. Apologies</b>	None	
<b>09.22.02. Declarations of Interest</b>	None	
<b>09.22.03. PLANNING</b>	This section of the meeting will be chaired by the Chair of the Planning Committee.	
	White Hart, Claygate, Marden Erection 2 pairs semi-detached homes <b>TO DISCUSS</b>	
<b>22/503731/FULL</b>	Den Farm Buildings, Den Lane, Collier Street Retrospective change of use of 3 (no) agricultural buildings and associated land to storage and distribution (see class B8) <b>COMMENTS DUE BY 9<sup>th</sup> SEPTEMBER 2022</b>	
<b>22/502896/FULL</b>	Little Spitzbrook Farm, Haviker Street, Collier Street Retrospective application to raise land level at entrance driveway <b>COMMENTS DUE BY 8<sup>th</sup> SEPTEMBER 2022</b>	
<b>22/503884/SUB</b>	The Old Coach House, Claygate, Marden Submission of details pursuant to condition 3 (materials), 4 (method of demolition and storage arrangements for resulting materials), 6 (biodiversity, enhancement scheme) 10 (management plan for area adjacent to garden), 11 (hard and soft landscaping scheme), and 13 (construction management plan) of application 22/501795/SUB NO DATE GIVEN FOR COMMENTS	
<b>22/503832/FULL</b>	Seven Acres, Jarmons Farm, Jarmons Lane, Collier Street Section 73 – Application for minor material amendment to approved plans (please see application) <b>COMMENTS DUE BY 2<sup>nd</sup> SEPTEMBER 2022 (Extension until 6<sup>th</sup> September applied for)</b>	
<b>PLANNING DECISIONS</b>	Willows End, Green Lane, Yalding Change of use of paddock from keeping horses to a seasonal touring camping park, consisting of 10 no pitches with electricity service points. <b>APPLICATION WITHDRAWN</b>	
<b>PLANNING TRAINING – DETAILS CIRCULATED TO ALL MEMBERS</b>		



<b>09.22.03.04 . Minutes of Previous Meeting to be approved</b>	Minutes of Full Council Meeting JUNE 2022 Minutes of Full Council Meeting JULY 2022
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**09.22.03.05.  
Correspondence and Action Points**

Reference	Factor	Lead
<b>09.22.05.01.</b>	<b>Defibrillator Update</b>	<b>Lead DG</b>

<b>09.22.05.02.</b>	<b>CIL MONIES</b>	<b>Lead DG</b>
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**Focus/Workshop Group Feedback**

-  Health and Wellbeing – Lead Cllr Steve Barham
-  Village Hall – Lead Cllr David Goff
-  Highways and Community Safety – Cllrs Deborah and Andrew Papas

<b>09.22.05.03. HIGHWAYS</b>		<b>Lead DG</b>
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<b>09.22.05.04. LORRY WATCH and SPEEDWATCH UPDATE</b>		<b>Lead DG</b>
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<b>09.22.05.05. Transfer of portion of Recreation Field Land to St Margaret's Church</b>		
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<b>09.22.05.06. Police Report</b>		
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<b>09.22.06. FINANCE Accounts Reconciliation &amp; Finance Reports</b>		<b>Lead Clerk/RFO</b>
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Copy documents sent electronically to all members in advance of the meeting.

**09.22.06.01. BANK RECONCILIATION – JULY, AUGUST 2022**

For members approval.

**09.22.06.02. RECONCILIATION STATEMENT – JULY, AUGUST 2022**

For members approval and sign off.

**09.22.06.03. RECORD OF PAYMENTS & RECEIPTS – JULY, AUGUST 2022**

For members approval.

**09.22.06.04. BUDGET REPORT YTD – JULY, AUGUST 2022**

For members approval

**09.22.06.05. PAYMENTS FOR AUTHORISATION – SEPTEMBER 2022**

AUGUST	Staff Payroll [MR]	£594.07
AUGUST	Staff Expenses (MR)	£52.99
AUGUST	HMRC - PAYE	£124.40
AUGUST	CLERK REIMBURSEMENT FOR OFFICE 365	£59.99
DD - AUGUST	WEBSITE EMAILS	£20.39
SEPTEMBER	STAFF PAYROLL (MR)	£594.07
SEPTEMBER	STAFF EXPENSES (MR)	£50.94
SEPTEMBER	HMRC - PAYE	£124.40
DD- SEPTEMBER	WEBSITE EMAILS	£20.39

**09.22.06.06. HSBC MANDATE**

TO SIGN A NEW FULL MANDATE IN ACCORDANCE WITH THE PARISH COUNCIL SIGNING RULES – TWO COUNCILLORS

**09.22.06.07. CODE OF CONDUCT**

To approve and accept the New Code of Conduct for Members

**09.22.07..**

**Borough Councillor's Report – Cllr Claudine Russell**

**09.22.08.**

**County Councillor's Report – Cllr Lottie Parfitt-Reid**

**09.22.09. Recreation Field****09.22.10. Flooding Update****Lead DG****09.22.11. HR MATTERS – CLERKS PROBATIONARY PERIOD**

To resolve to go into closed session and exclude the press and public at item 09.22.11 (admissions to meetings) Act 1960 in accordance with Standing Order 10 (xi) HR MATTERS – CLERKS PROBATIONARY PERIOD

**09.22.12.****Date of Next Meeting**

The next Full Council meeting will take place in The Orchard Room, St Margaret's School MONDAY 3<sup>RD</sup> OCTOBER 2022 AT 7PM

Prepared by | MICHELLE RUMBLE| Clerk to Collier Street Parish Council