

# MINUTES

**Full Council Meeting**  
**COLLIER STREET PARISH COUNCIL**  
Orchard Room, St Margaret's School  
on Tuesday 12<sup>th</sup> April 2022  
commencing at 7.00pm

In attendance

Cllr David Goff [Chair] [DG]	Cllr Steve Sandys [SS]
Cllr Andrew Papas [Vice Chair] [AP]	
Cllr Dave Sealey	
Cllr Jack Highwood [JH]	Parish Clerk Michelle Rumble [MR]

<b>04.22.01</b> <b>Apologies</b>	PCSO Nicola Morris, County Cllr Lottie Parfitt-Read, Cllr Dave Sealey, Cllr Deborah Papas, Cllr Claudine Russell	
<b>04.22.02</b> <b>Declarations of Interest</b>	None declared	
<b>04.22.03</b> <b>PLANNING</b>	This section of the meeting will be chaired by the Chair of the Planning Committee.	
<p><b>22/501150/LBC</b> - The Pest House, Claygate Road, Yalding, Kent ME18 6BB Listed building consent for demolition of single storey rear extension. Erection of single storey pitched roof rear extension, with internal and external alterations including insertion of rooflights. Erection of detached garage.</p> <p><b>22/501045/FULL</b> - The Pest House, Claygate Road, Yalding, Kent ME18 6BB Demolition of single storey rear extension. Erection of single storey pitched roof rear extension, with internal and external alterations including insertion of rooflights. Erection of detached garage.</p> <p><b>ALL MEMBERS RESOLVED it PRESENT TO SUBMIT A NEUTRAL STANCE</b></p> <p>22/500381 – Little Brook Farm, Green Lane. Yalding, Kent Erection of two storey, pitched roof, rear extension (resubmission of 21/504987) <b>ALL MEMBERS RESOLVED it PRESENT TO SUBMIT A NEUTRAL STANCE</b></p> <p>Cllr Sealey spoke on the Water works and that this should be granted with a condition, Cllr Goff stated there had been a problem on this site since September 2021 when the digestion system collapsed, there is sewerage in the ditch. Cllr Goff has written to Dandara but as yet has received no reply to his email. Mr John Davis who is vice-chairman of the IDB has spoken with the Environment agency re the contamination in the ditch, but they are no longer carrying out checks, but the Environment agency is not able to monitor all the contamination. Cllr Goff will try and arrange a meeting with Dandara.</p>		
<b>04.22.03.04</b> <b>Minutes of Previous Meeting/s to be approved</b>	Minutes of Full Council Meeting 7 <sup>th</sup> March 2022	
Full Council approved the minutes of this meeting as representing an accurate recording of the said meeting.		
<b>04.22.05</b>		

The P

Correspondence and Action Points		
Reference	Factor	Lead
04.22.05.01	Defibrillator Update	Lead DG
Cllr Goff will look into this		
04.22.05.02	CIL MONIES	Lead DG
<b>Focus/Workshop Group Feedback</b>		
<ul style="list-style-type: none"> <li>✚ Health and Wellbeing – Lead Cllr Steve Barham – who was not present at the meeting</li> <li>✚ Village Hall – Lead Cllr David Goff said there was no update at the moment</li> <li>✚ Highways and Community Safety – Cllr Andrew Papas had no update</li> </ul>		
Various actions were identified going forward.		
✚ We need to chase KCC on the requested quotations for the sites of the moveable speed signs.		
04.22.05.03 HIGHWAYS		Lead DG
See 03.22.05.02		
04.22.05.03.01		Lead DG
<b>LORRY WATCH and SPEEDWATCH UPDATE</b>		
Lorry Watch – DG wrote Sarah Perks but has not received a reply.		
Speedwatch is still in operation led by Sean Randell, but he will not be available until the end of April, Cllr Goff will email him.		
<b>04.22.05.05 Transfer of portion of Recreation Field Land to St Margaret’s Church</b>		
DG is to visit the offices of the transferring solicitors to clarify boundaries.		
<b>04.22.05.06 Bund - Wildflower Planting</b>		
Several suggestions were discussed. Need to revisit the project going forward, possibly a smaller machine would be required, now is the time to prep the ground and sow a month later.		
<ul style="list-style-type: none"> <li>○ Steve Waring asked for quote</li> <li>○ DG to liaise with JH over strategy</li> </ul>		
<b>04.22.05.07 Police Report [emailed by PCSO Nicola Morris]</b>		
No crime to report since your last meeting		
Local bits to note:		
Oil being stolen from pubs in and around the area – however two males have since been arrested.		
Theft of catalytic converters – Hampstead Lane and Yalding		
There is an information afternoon/evening which will be taking place at Yalding Village Hall on Monday the 25 <sup>th</sup> of April between 1pm and 3pm which is aimed at elderly resident’s fraud/vulnerabilities from 7pm – 9pm which will also cover fly tipping, catalytic converters and licensing and residents in Collier Street are able to attend. It will be quite informal.		
04.22.06		Lead
<b>FINANCE</b>		<b>Clerk/RFO</b>
<b>Accounts Reconciliation &amp; Finance Reports</b>		
Copy documents sent electronically to all members in advance of the meeting.		
<b>04.22.06.01. BANK RECONCILIATION – March 2022</b>		
For members approval.		

Proposed by JH and seconded by AP ad unanimously agreed by full council.			
<b>04.22.06.02. RECONCILIATION STATEMENT – March 2022</b>			
For members approval and sign off.			
Proposed by JH and seconded by AP ad unanimously agreed by full council.			
<b>04.22.06.03. RECORD OF PAYMENTS &amp; RECEIPTS – March 2022</b>			
For members approval.			
Proposed by JH and seconded by AP ad unanimously agreed by full council.			
<b>04.22.06.04. BUDGET REPORT YTD – March 2022</b>			
For members approval			
Proposed by JH and seconded by AP ad unanimously agreed by full council.			
Cllr DG had received a request from the Church asking if the Parish Council would be prepared to make a donation to the wiring which had recently been carried, It was <b>RESOLVED</b> by all members that the Budget will need to be looked at then come to to Council to be discussed.			
<b>04.22.06.05 PAYMENTS FOR AUTHORISATION</b>			
12.04.2022	Staff Payroll (AJC)	TBC	
12.04.2022	HMRC (AJC)	TBC	
12.04.2022	KALC	£317.78	
Proposed by JH and seconded by AP and unanimously agreed by full council.			
<b>04.22.06.06</b>			
<b>Retrospective payments for the month of March 2022.</b>			
<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>
	CR	Advised	£30.00
	BP	Alan James Crocker - PRINTER	-£145.67
	BP	Staff Payroll	-£1633.96
	DD	Commercial Card	-£267.28
	BP	Paul Waring Collier Street	-£2650.44
	BP	Mr S M Mackay Collier Street	-£185.00
	CHG	Total Charges to 28 March 2022	-£8.00
<b>04.22.07</b>			
<b>Borough Councillor’s Report – Cllr Claudine Russell</b>			
Cllr Russell was not in attendance and no report had been received			
<b>04.22.08</b>			
<b>County Councillor’s Report – Cllr Lottie Parfitt-Reid</b>			
No attendance and no report			
<b>04.22.09 Recreation Field</b>			
<ul style="list-style-type: none"> <li>o The contractor had cleared the entrance to the car park.</li> <li>o Approach by another team to use the recreation field was discussed. We agreed, initially discussions would take place between the new club and Marden Minors to see if it was feasible for a shared facility and to discuss logistics. Unfortunately, Marden Minors would prefer not to share the field and there would not be enough space for Yalding Football Club as they are a large team.</li> </ul>			
<b>04.22.10 Flooding Update</b>			
DG – No update at the moment		<b>Lead DG</b>	

**04.22.11.**

**Date of Next Meeting**

The meeting confirmed that the next full meeting, scheduled to take place as a physical meeting, in The Orchard Room, St Margaret's School, Tuesday 10<sup>th</sup> May which will be the Annual Meeting and will be commencing at 7.00pm.

**Prepared by | MICHELLE RUMBLE | Clerk to Collier Street Parish Council**