

AGENDA

Full Council Meeting COLLIER STREET PARISH COUNCIL

scheduled to take place in the Orchard Room, St Margaret's School
on Monday 10th January 2022
commencing at 7.00pm

01.22.01
Apologies

01.22.02
Declarations of Interest

01.22.03
PLANNING

This section of the meeting will be chaired by the Chair of the Planning Committee.

01.22.03.01

21/506575/Full

Foxden Farm, Claygate Road, Yalding, Maidstone Kent

Proposed conversion of agricultural barns to 2 no. residential dwellings together with change of use of existing studio and ancillary accommodation.

01.22.03.02

01.22.03.03

01.22.03.04
Minutes of Previous Meeting/s to be approved

Minutes of Full Council Meeting 8th November 2021

01.22.05
Correspondence and Action Points

Reference	Factor	Lead
01.22.05.01	Defibrillator Installation Update	Lead DG

01.22.05.02

CIL MONIES

Lead DG

Focus/Workshop Group Feedback

- 🚧 Health and Wellbeing – Lead Cllr Steve Barham
- 🚧 Village Hall – Lead Cllr David Goff
- 🚧 Highways and Community Safety – Cllrs Deborah and Andrew Papas

01.22.05.03 HIGHWAYS		Lead DG
Brief on Highway Improvement Plan. Update on meeting with Jennie Watson and colleague from Kent Highways		
01.22.05.03.01 LORRY WATCH and SPEEDWATCH UPDATE		
Members approval of letter to be sent to HGV drivers allegedly ignoring the 7.5 tonne weight limit and confirming the methodology to be adopted by the group.		
01.22.05.04 Car Park Maintenance		
Members grant application now received.		
01.22.05.05 Transfer of portion of Recreation Field Land to St Margaret's Church		
The solicitors have sent a copy of the Planning Decision Notice under 19/502139/Full to the solicitors acting on behalf of the transferee. As Parish Clerk and Proper Officer of the Council I now have to have my ID verified by a third-party solicitor.		
01.22.05.06 Update on New Clerk Recruitment		
Interviews scheduled for 12 th January 2022.		
01.22.06 FINANCE Accounts Reconciliation & Finance Reports		Lead Clerk/RFO
Copy documents sent electronically to all members in advance of the meeting.		
01.22.06.01. BANK RECONCILIATION – December 2021		
For members approval.		
01.22.06.02. RECONCILIATION STATEMENT – December 2021		
For members approval and sign off.		
01.22.06.03. RECORD OF PAYMENTS & RECEIPTS – January 2022, November and December 2021		
For members approval.		
01.22.06.04. BUDGET REPORT YTD – October 2021		
For members approval		
01.22.06.05 PAYMENTS FOR AUTHORISATION		
11.01.2022	Staff Payroll	TBC
11.01.2022	HMRC	TBC
01.22.06.06 Payment Details [For information and retrospective approval].		

01.22.06.07 RISK ASSESSMENT FOR APPROVAL BY MEMBERS

E copy will be circulated prior to the meeting.

01.22.06.08 STANDING ORDERS FOR APPROVAL BY MEMBERS

E copy will be circulated prior to the meeting.

01.22.06.09 FINANCIAL REGULATIONS FOR APPROVAL BY MEMBERS

E copy will be circulated prior to the meeting.

01.22.06.10 ASSET REGISTER FOR APPROVAL BY MEMBERS

E copy will be circulated prior to the meeting.

01.22.07**Borough Councillor's Report – Cllr Claudine Russell****01.22.08****County Councillor's Report – Cllr Lottie Parfitt-Reid****01.22.09 Recreation Field Maintenance****01.22.09.01 Routine Inspection Checklist received from RoSPA Play Safety.**

Confirmation that the regular checks are being carried out.

01.22.10 Flooding Update**01.22.11.****Date of Next Meeting**

The next Full Council, scheduled as a physical meeting, will take place in The Orchard Room, St Margaret's School, Monday 14th February 2022 commencing at 7.00pm.