

Section 3 – External Auditor Report and Certificate 2020/21

In respect of **Collier Street Parish Council – WA0032**

1 Respective responsibilities of the body and the auditor

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2021; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

Our responsibility is to review Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with guidance issued by the National Audit Office (NAO) on behalf of the Comptroller and Auditor General (see note below). Our work **does not** constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and **does not** provide the same level of assurance that such an audit would do.

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Except for the matters reported below, on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

The AGAR was not accurately completed before submission for review. Information received from the smaller authority indicates that assets purchased during the prior year have not been included in the prior year figure for Section 2, Box 9.

Other matters not affecting our opinion which we draw to the attention of the authority:

An "other matter report" was raised in 2020 which noted that there was a long period between the approval of the 2019/20 AGAR and the commencement of the period for the exercise of public rights. The other matter noted that the period set was not strictly in contravention of the timing permitted under the legislation introduced as a result of Covid-19, but asked the Council to consider the requirements of the Accounts and Audit Regulations 2015 when setting the date for the approval of the AGAR in relation to the public rights period in future years. The Council has responded "no" to assertion 4 on the 2020/21 AGAR; however, there was no requirement for the no response.

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We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2021.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

07/09/2021

* Note: the NAO issued guidance applicable to external auditors' work on limited assurance reviews in Auditor Guidance Note AGN/02. The AGN is available from the NAO website (www.nao.org.uk)