

# AGENDA

## COLLIER STREET PARISH COUNCIL

is scheduled to take place on  
Monday 13<sup>th</sup> September 2021  
In the Orchard Room, St Margaret's School, Collier Street  
commencing at 7.00pm

### 09.21.01 Apologies

### 09.21.02 Declarations of Interest

### 09.21.03 PLANNING

#### 20/503935/Full

This section of the meeting will be chaired [if applicable] by the Chair of the Planning Committee.

**ADDRESS:** White Hart, Claygate, Marden, TN12 9PL  
**PROPOSAL:** Erection of 4 no. dwellinghouses (2no. pairs of semi-detached dwellings), with creation of new access, associated parking, and turning area, hard/soft landscaping and landscape/biodiversity improvements (revised scheme:20/503935/Full).

Comments by  
27<sup>th</sup> September  
2021

These planning applications were dealt with under delegated powers Section 101.

#### 21/504159/Full

**ADDRESS:** Pippins Sheephurst Lane Marden TN12 9NY  
**PROPOSAL:** Erection of a two-storey side extension, consisting of a double garage and upstairs a master bedroom with ensuite.

Comments by  
09.09.2021

The Parish Council adopted a neutral stance

#### 21/504161/Full

**ADDRESS:** Little Cheveney Oast, Little Cheveney Farm, Sheephurst Lane  
**PROPOSAL:** Erection of a single-storey pool house.

Comments by  
08.09.2021

**21/504162** also refers to same listed building, consent is needed as its adjacent to a listed building.

The Parish Council adopted a neutral stance

#### 21/504087/ LAWPRO

**ADDRESS:** Church Farm, Unit 7, Collier Street, TN12 9RT  
**PROPOSAL:** Lawful Development Certificate for a proposed outbuilding with B8 storage and distribution use with the construction of an access track and remodelling the pond.

#### 21/503939/Full

**ADDRESS:** The Retreat, Collier Street, Tonbridge, Kent TN12 9RL  
**PROPOSAL:** Erection of first floor side extension with a dormer to the front and a two storey rear extension together with a first floor rear extension.

Comments by  
06.09.2021

The Parish Council adopted a neutral stance		
21/504041/Full	ADDRESS: 2 Claygate Cottage’s, Claygate, Marden, TN12 9PL PROPOSAL: Demolition of rear conservatory and erection of single storey rear extension.	Comments by 06.09.2021
The Parish Council adopted a neutral stance		
21/504335/Full	Address: Bridge House, Collier Street, Tonbridge, TN12 9SD Proposal: Conversion of outbuilding to ancillary residential use, with associated external alterations.	Comments by 14.09.2021
The Parish Council adopted a neutral stance		
21/504034/Full	Address: The Hopping Farm, Brandenburg Farm,	Comments 07.09.2021
The Parish Council adopted a neutral stance		
21/504491/Full	Address: The Bungalow, Green Lane, Yalding, TN12 9RB Proposal: Erection of cattle shed/storage barn.	Comments 21.09.2021
The Parish Council adopted a neutral stance		
09.21.04 Minutes of Previous Meeting/s to be approved	No formal meetings for July and August. Council decision dealt with under delegated powers Section 101.	
09.21.06 Correspondence and Action Points		
Reference	Factor	Lead
09.21.06.01	Defibrillator Installation Update	Lead DG
Action going forward		
09.21.06.02	CIL MONIES	Lead DG
Focus/Workshop Group Feedback		
🚦 Health and Wellbeing – Lead Cllr Steve Barham		
🚦 Village Hall – Lead Cllr David Goff		
🚦 Highways and Community Safety – Cllrs Deborah and Andrew Papas		
09.21.06.03	MARDEN PRIMARY ACADEMY 24.08.2021	
09.21.06.04 HIGHWAYS		Lead DG
Need to brief Highways /Update Highway Improvement Plans on agreed actions ‘blueprint’ from Cllrs Andrew and Deborah Papas.		

<b>09.21.06.05 Car Park Maintenance</b>				
Waiting members grant application following meeting with Cllr Lottie Parfitt-Reid				
<b>09.21.06.06 Kent Plan Bee Newsletter</b>		Lead DS		
<b>09.21.07 FINANCE Accounts Reconciliation &amp; Finance Reports</b>		<b>Lead Clerk/RFO</b>		
Copy documents sent electronically to all members in advance of the meeting.				
<b>09.21.07.01. BANK RECONCILIATION</b> – August 2021				
For members approval.				
<b>09.21.07.02. RECONCILIATION STATEMENT</b> – August 2021				
For members approval and sign off.				
<b>09.21.07.03. RECORD OF PAYMENTS &amp; RECEIPTS</b> – August 2021				
For members approval.				
<b>09.21.07.04. BUDGET REPORT YTD</b> – August 2021				
For members approval				
<b>09.21.07.05 PAYMENTS FOR AUTHORISATION</b>				
14.09.2021	Staff Payroll	£TBC		
14.09.2021	HMRC	£TBC		
14.09.2021	Unipar Services – Payment to The Village Hall Account	£73.20		
<b>09.21.07.05 HSBC Introducing a Small Business Banking Account</b>				
With a charge of £8.00 per month from 1 <sup>st</sup> November 2021.				
<b>09.21.07.06</b>				
<b>The Clerks Appraisal and Salary Review</b>				
<b>09.21.07.07</b>				
<b>Payment Details 01.08.2021 to 31.08.2021 [For information and retrospective approval].</b>				
<b>Date</b>	<b>Type</b>	<b>Description</b>	<b>Amount</b>	<b>Balance</b>
<b>19-Aug-21</b>	<b>DD</b>	<b>COMMERCIAL CARD</b>	<b>-80.38</b>	<b>82995.86</b>
<b>11-Aug-21</b>	<b>BP</b>	<b>HMRC PAYE/NIC CUMB120PV004463301504</b>	<b>-140.40</b>	<b>83076.24</b>
<b>11-Aug-21</b>	<b>BP</b>	<b>ALAN CROCKER COLL ST PARISH CNC</b>	<b>-610.91</b>	<b>83216.64</b>
<b>05-Aug-21</b>	<b>DD</b>	<b>EDFENERGY CUST PLC</b>	<b>-23.94</b>	<b>83827.55</b>

**09.21.08**

**Borough Councillor's Report – Cllr Claudine Russell**

**09.21.09**

**County Councillor's Report – Cllr Lottie Parffit-Reid**

**09.21.11**

**Date of Next Meeting**

The next Parish Council Meeting, scheduled as a physical meeting, Monday 11<sup>th</sup> October 2021 in The Orchard Room St Margaret's School, commencing at 7.00pm

**Prepared by | ALAN CROCKER | Clerk to Collier Street Parish Council**