

MINUTES

OF THE VIRTUAL MEETING OF COLLIER STREET PARISH COUNCIL UNDER THE CORONAVIRUS ACT [2020]

that took place on Monday 8th March 2021 commencing at 7.00pm

In attendance	Cllr Jack Highwood	Cllr Steve Sandys
Cllr David Goff [Chair]	Cllr Deborah Papas	Parish Clerk Alan Crocker
Cllr Andrew Papas [Vice Chair]	Cllr Andrew Papas	County Cllr Eric Hotson
Cllr Steve Barham	Cllr Dave Sealey	5 Members of the public

03.21.01 Apologies	PCSO Nicola Morris	
02.21.02 Declarations of Interest	None declared	
03.21.03 PLANNING	The planning section of the meeting was chaired by the Chair of the Planning Committee – Cllr Dave Sealey.	Lead DS
21/500099/FULL	ADDRESS: The Bungalow Green Lane Yalding Tonbridge Kent TN12 9RB PROPOSAL: Erection of agricultural storage barn.	22.04.2021
Further analysis of the application is necessary – Action DS/SS		
03.21.04 POLICE REPORT Parish Council Monthly Update	No report	PCSO Nicola Morris
03.21.05 Minutes of Previous Meeting/s to be approved	Minutes of Zoom Full Council Meeting 8 th February 2021. Minutes Closed Meeting 22 nd February 2021 (Lorry Watch and Speedwatch Initiative going forward)	
The meeting unanimously agreed that the minutes of the open meetings of the 8 th February 2021 and the Closed Meeting of the 22 nd February were an accurate recording of the said meetings. The minutes of the closed session will be discussed as a closed item at the end of this meeting.		
03.21.06 Questions from members of the Public.	<u>Public adjournment.</u> To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point.	
Under this item the meeting agreed to discuss the updated position regarding, The White Hart. Although the parish council, on behalf of the CIG [Community Interest Group] had submitted a formal request to bring together a bid process, and this was formally confirmed by MBC, the estate agent acting for the owner was reluctant to engage with the parish council/CIG. Planning permission had been granted during the moratorium period which expires 17 th August 2021. John Dobin and Ben Ward briefed the meeting that demolition workers were on site and it was apparent that the inside was being stripped. On behalf of the CIG an email had been sent to the Head of Planning at MBC a précised version of that email is as follows:		

- ❖ Calling for the planning permission to be revoked.
- ❖ Disproportionately of the viability report.
- ❖ Ignoring the ACV moratorium.
- ❖ Dismissive of the Government directive through the ACV regulations to protect their buildings and amenities assets.

The following dates are also most pertinent.

- ❖ 18th August 2017 White Hart listed as an Asset of Community Value.
- ❖ 14 January 2021 Date disposal notice received by Council,
- ❖ 10 February 2021 Date expression of interest received, and six months moratorium period triggered confirmed by Council.
- ❖ 18 February 2021 Council granted planning permission.

The Clerk was the tasked with speaking with the Head of Planning, Enforcement, and the officer responsible for ACV's. Helen Grant the MP, will also be copied in.

**03.21.07
Correspondence and Action Points**

Reference	Factor	Lead
03.21.07.01	Defibrillator Installation Update	Lead DG

The meeting agreed that the costs obtained by the Chairman in the sum of £300.00 was unanimously accepted by members. The Chairman will progress the installation.

03.21.07.02	<p>Speedwatch/Lorry Watch [Initiatives Temporarily Suspended]</p>   <p>LorryWatch</p>	
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The Chairman briefed the meeting on the Zoom meetings with Sean Randell and Sarah Perks, who have agreed to co-ordinate the joint initiative. The coordinators will be responsible for the safe keeping of the Speedwatch equipment and have agreed to feedback to the parish council on a monthly basis.

A meeting is being arranged to launch the new initiative which will include Alan Watson, Community Speedwatch Manager, Annette Fletcher KCC Freight Officer, Jennie Watson, KCC Highways, Sean Holden, Sarah Perks, the Parish Council Chairman and The Parish Clerk together with the combined team of volunteers. This session will include training in respect of Lorry Watch.

The Chairman agreed to move the Speedwatch equipment to a secure building for use when lockdown allows the initiative to recommence.

03.21.07.03	Coronavirus Update	Lead DS
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Collier Street News [March] Page 8 details the Yalding Surgery Vaccination Programme
Collier Street News Page 13[March] Vaccination Centre's in West Kent

This document is available on the parish website <https://collierstreetparishcouncil.co.uk>

03.21.07.04	CIL MONIES	Lead DG
<p>Focus/Workshop Group Feedback</p> <p>✚ Health and Wellbeing – Lead Cllr Steve Barham Now that the school has recommenced Cllr Barham will follow up the action points from the last Zoom meeting.</p> <p>✚ Village Hall – Lead Cllr David Goff Cllr Goff led a successful Zoom meeting and is proactive in recruiting Trustees, a further meeting will take place in early course. The Clerk was tasked with requesting an extension to the grant from Wealden Homes in view of the effects of Covid.</p> <p>✚ Highways and Community Safety – Cllrs Deborah and Andrew Papas Having updated the draft of the Highway Improvement Plan, we now await a site visit by KCC for the suggestion to progress to costings and inclusion within the CIL plans for H and CS.</p>		
03.21.08	Flood Committee Report	Lead DG
<p>Collier Street Flood Action Group [backed by KCC] has be re-established with two new volunteers – Cllr Steve Sandys and resident Charlie Cooper. A strategic action plan is being produced. Brook Farm will require a new pipe laid following the works carried out to drainage. A report is being prepared on the effectiveness/or not of the flood measures in force.</p>		
03.21.09	Recreation Field Report	Lead The Clerk
<p>The Chairman had received a request for dogs to be allowed on the recreation field. Unfortunately allowing this would be contravene the deed of gift of the original land to the parish council.</p> <p>The Clerk was tasked with checking the CIL money process for a contribution towards repairs to the surface of the Car Park.</p>		
03.21.10	HIGHWAYS	Lead DG
<p>The Chairman and The Clerk attended a Highways Seminar recently. The objective, an attempt to reduce road death to zero by 2050 – ‘Thinking outside of the box’. Many good speakers made excellent presentations and the breakout rooms divided the delegates into debate syndicates, with this overall objective in mind. Whereas deaths influenced priority thinking, any accident is now recorded to learn from the incident and make improvements where necessary. New, more affordable speed cameras have been flagged up by the Kent Speedwatch Team.</p> <p>Following extensive research by KCC – the format of Jarman’s Lane is to remain in the current layout.</p>		
03.21.12	FINANCE	Lead Clerk/RFO
Accounts Reconciliation & Finance Reports		
Copy documents sent electronically to all members in advance of the meeting.		
03.21.12.01. BANK RECONCILIATION – February 2021		
Members approved the bank reconciliation. – DG will sign off during a 1 to 1 meeting.		
03.21.12.02. RECONCILIATION STATEMENT – February 2021		
Members approval to be signed off by DG at next 1 to 1 meeting.		

03.21.12.03. RECORD OF PAYMENTS & RECEIPTS – February 2021

Members approved the record of payments and receipts.

03.21.12.04. BUDGET REPORT YTD – February 2021

Members have copies of the latest budget report and will revert to The Clerk with any issues

03.21.12.05. CONFIRMATION YR END CLOSEDOWN 08.04.2021

Rialtas will close the accounts for the year end on 8th April 2021.

KALC 08.03.2021

The point that we wanted to particularly bring to your attention is the update on the AGAR 2020/2021:

- Local audit timescales revert to AGARs completed by 30 June and audited accounts published by 30 September, although NALC has urged the government to maintain the currently extended time scales.

- AGAR forms will be sent out by the audit firms from mid-March.

PAYMENTS FOR AUTHORISATION

09.03.2021	The Clerk	£610.91
09.03.2021	HMRC	£140.40
09.03.2021	Oasis 9 [Secure Shredding]	£18.00
09.03.2021	EDF [Pending DD completion]	£58.38

03.21.14**County Councillor's Report**

Eric Hotson acknowledged the intense work on both Speedwatch and Lorry Watch. When Covid permits, he hopes to meet face to face with Sue Laporte and Jennie Watson [KCC]. Mentioned the Net Zero Conference and the major issues in the 37 parishes in Maidstone is the speed off traffic. As a deterrent, now that the police force has recruited further officers it is hoped that more assistance will be given to the parish initiatives by way manpower on enforcement. There are now some seven officers in the Maidstone Rural Division. There will be proactive lobbying of the Chief Constable at County level.

The County have agreed their budgets, resulting in a 5% increase [2% being set aside for social care] The member grant has been halved for 2021-22 to £10,000 to be shared by 7 parishes. Just under £1500 per parish. We will need to first in the queue, the first week in May 2021.

03.21.15**Village Hall****Already covered under 03.21.07.04**

The Chairman tasked The Clerk to write to Margaret Ashworth and thank her for coordinating the Litter Pick.

03.21.16**Matters for Discussion at the Next Meeting****03.21.17****Date of Next Meetings**

Next virtual **Full Council Meeting** scheduled for **Monday 12th April 2021** commencing at 19.00hrs.

CLOSED SESSION

A closed session took place after the public meeting had finished.

Following agreed amendments, the minutes of the closed session of the meeting that took place on the 8th February 2021, were approved unanimously

Prepared by | ALAN CROCKER | Clerk to Collier Street Parish Council