

MINUTES

UNDER THE CORONAVIRUS ACT [2020] A VIRTUAL MEETING OF COLLIER STREET PARISH COUNCIL

Took place on
Monday 8th February 2021
commencing at 7.00pm

In attendance	Cllr Jack Highwood	Cllr Steve Sandys
Cllr David Goff [Chair]	Cllr Deborah Papas	Parish Clerk Alan Crocker
Cllr Andrew Papas [Vice Chair]	Cllr Andrew Papas	County Cllr Eric Hotson
Cllr Steve Barham	Cllr Dave Sealey	6 Members of the public

02.21.01 Apologies	PCSO Nicola Morris [Off Duty]	
02.21.02 Declarations of Interest	None declared	
02.21.03 PLANNING	This section of the meeting will be chaired [if applicable] by the Chair of the Planning Committee.	Lead DS
Change to the order of the agenda 02.21.03.05	Disposal of The White Hart – Interim Moratorium/Expression of Interest will expire on 24th February . Expiry of full moratorium period 14th July 2021 . Community Interest/Project Led by Ben Ward.	

Initially The Chairman invited John Dobin and Ben Ward as representatives of the Community Group to address the meeting on the initial actions taken in respect of the Community Bid for the White Hart. Currently the property is up for sale and Maidstone Borough Council have advertised in the local press under their register of Assets of Community Value, notice of intention to dispose of a Community Asset Section 95 [2] and 97[4] of the Localism Act – namely The White Hart Public House Claygate, Marden TN17 9PL.

The Group have created a Facebook Page and sought support for the project. At this stage, the Group would have to register its interest in the right to bid process before the initial moratorium period expires on the 23rd of February. The Chairman has sought guidance from the Plunkett Foundation and The Clerk from Maidstone Borough Council. The Community Group must form a group as follows:

- ❖ A charity
- ❖ A Community Interest Group
- ❖ A Company limited by guarantee that is non-profit distributing.
- ❖ An industrial and provident society that is non-profit distributing [these groups will be renamed as community benefit societies by the Co-operative and Community Benefit Societies and Credit Unions Act 2010 when the relevant provision come into force.

Owing to the tight timeframe it was unanimously agreed that the parish council would on behalf of the community interest group register a right to bid, on the proviso that the community interest group will be able to take over the process once the formalities in the previous paragraph have been fulfilled.

In the interim the Plunkett Foundation, for a fee of some £260.00 per year would be able to give support and guidance if the process moves forward. Our understanding is that the Community Interest Group will need a Chairman and at least two other members.

The CIG is still waiting to view the property to ascertain the current condition, in order to establish the renovation costs.

There are many factors that must be established [this is not an exhaustive list].

- ❖ Business Plan
- ❖ Finances
- ❖ Overall Project Plan

❖ Management Committee		
02.21.14 Borough Councilor's Report Cllr Eric Hotson briefed the meeting on the following issues from Kent County Council During the current weather conditions a snow report is being published by KCC daily. The link is shown on the parish website. COVID in the District of Kent [at the time of reporting] Per 100,000 206 in Kent. Previous 7 days 215 showing a very marginal decrease in the numbers. Also, a slight lessening of the patients taking up beds and those in critical care. Members Grants for the upcoming financial year will be reduced to £10,000 between 7 parishes just under £1500 per parish. Following a Q & A Eric advised that the May elections will go ahead. He will also try and establish from the Director of Public Health the cause of the mix messages being circulated over the immunisation locations in our catchment area.		
02.21.03.01	Application: 21/500282/SUB 7 Little Sheephurst Cottages Sheephurst Lane Marden TN12 9NZ	
Proposal: Submission of details pursuant to condition 2 (biodiversity enhancement scheme) of application 20/502834/FULL. Following discussion, the members unanimously agreed to take a neutral stance on this application.		
02.21.03.02	Application: 21/500408/SUB Willows End Green Lane Yalding TN12 9RB	
Proposal: Submission of details pursuant to condition 5 (landscape scheme) of application 20/504139/FULL. Following discussion, the members unanimously agreed to take a neutral stance on this application.		
02.21.03.03	Austens, Collier Street, Tonbridge TN12 9SB	
Demolition of existing garage, conservatory and entrance porch and erection of a two-storey side extension and single side and rear extension and insertion of roof lights. Whilst the members agreed a neutral stance they wished to log the following observations. ❖ We would wish reassurance that MBC will ensure the public right of way is preserved. ❖ That flood protection heights have been revisited following the recent amendments to the flood zones.		
02.21.03.04 APP/U2235/W/19/32372 37 - 18/5045501	Little Spitzbrook Farm Haviker Street Collier Street Notice of Appeal lodged with the Planning Inspectorate.	
02.21.04 POLICE REPORT Parish Council Monthly Update	No report received. Nicola off duty.	PCSO Nicola Morris
02.21.05 Minutes of Previous Meeting/s to be approved	Minutes of Zoom Full Council Meeting 11 th January 2021	
The meeting unanimously agreed that the minutes of this meeting represented an accurate recording of the said meeting.		
02.21.06 Questions from members of the Public.	Public adjournment. To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point	


The meeting was not suspended

02.21.07

Correspondence and Action Points

Reference	Factor	Lead
0.21.07.01	Defibrillator Installation Update	Lead DG

It is hope the defibrillator will be installed very shortly.

02.21.07.02	Speedwatch Initiative Temporarily Suspended 	Lead AP & DP
--------------------	---	-------------------------

The initiative is currently suspended – No Update

02.21.07.03	Coronavirus Update	Lead DS
--------------------	--------------------	----------------

Details of the successful roll-out of the vaccines appear on the PC Website. Local arrangements are in situ for those who require assistance to visit the appropriate centres.

02.21.07.04	CIL MONIES	Lead DG
--------------------	-------------------	----------------

Focus/Workshop Group Feedback

✚ Health and Wellbeing – Lead Cllr Steve Barham

No recent Zoom meetings.

✚ Village Hall – Lead Cllr David Goff

Meeting arranged by Zoom for the 10th of February to re group.

✚ Highways and Community Safety – Cllrs Deborah and Andrew Papas

No meeting since the last full council meeting.

02.21.07.05	AFFORDABLE HOUSING
--------------------	---------------------------

It was unanimously decided that the PC would visit this project in the near future.

02.21.07.06	POLICE AND CRIME COMMISSIONER. Virtual Meeting with Police and Crime Commissioner Monday 23rd November 2020 commencing at 6.00pm. Discuss the action necessary in progressing issues with the operational control sections of the police.
--------------------	--

The PC will raise local issues with the local constabulary this upcoming week.

02.21.07.07	LORRY WATCH
--------------------	--------------------

This agenda item will be discussed in **closed session by members only** at the close of the full council meeting.

02.21.08 Flood Committee Report	Lead DG
--	----------------

Cllr David Goff reports that there is likely to be a review of the flood alert system/flood warning system. 5 alerts on the Beult. Concerns that residents are not taking these alerts seriously. There have been comments that the Flood Alert System is 'not fit for purpose'. If not seen as robust – people seem to ignore it. This view was shared by adjoining parishes. Monitoring will take place at Brook Farm. More warnings than in the last ten years. There are

any concerns there are issues with the landowner and the IDB have written to the owner in respect of the requirement to renew drainage piping.
 The meeting discussed the use of drones but dismissed the ideas because of the complex legislation regarding their use.
 Watertight will shortly be inspecting the pumps and the PFR equipment that failed.

02.21.09 Recreation Field Report	Lead The Clerk
---	---------------------------

The meeting unanimously agreed to renew the contract with our existing contractor.

02.21.10 HIGHWAYS	Lead DG
------------------------------	----------------

KCC have cleared the gullies on the B2162 except for the one at its junction with Green Lane. A jetting request has been reported. If there are any other issues with gullies please advise the parish council, or report the incident online.

01.21.12 FINANCE Reconciliation & Finance Reports	Accounts	Lead Clerk/RFO
--	-----------------	-----------------------

Copy documents sent electronically to all members in advance of the meeting.

02.21.12.01. BANK RECONCILIATION – January 2021

Members unanimously agreed the reconciliation.

02.21.12.02. RECONCILIATION STATEMENT – January 2021

Members unanimously agreed the reconciliation statement.

02.21.12.03. RECORD OF PAYMENTS & RECEIPTS – January 2021

Members unanimously agreed the payment and receipts report.

02.21.12.04. BUDGET REPORT YTD January 2021

Following clarity on a few issues the members unanimously agreed the reconciliation

02.21.12.05. APPROVAL/NOTIFICATION OF THE FOLLOWING POLICIES.

Members unanimously agreed to adopt the policies as detailed above in agenda item 02.21.12.05

Confirmation end of year closedown and 2021-2022 software installation awaited – expected Friday 12.02.2021.

02.21.13 PAYMENTS FOR AUTHORISATION

09.02.2021	The Clerk	£610.71
09.02.2021	HMRC	£140.60
09.02.2021	EDF [2 MONTHS]	£180.00
Members approved the above mentioned spends		

**02.21.14
Borough Councilor's Report**

Report taken earlier ion the meeting.

02.21.15
Village Hall

Leads DG: AP: DP

A Zoom meeting is scheduled for Wednesday 10th February

02.21.16
Matters for Discussion at the Next Meeting

None identified

02.21.17
Date of Next Meetings

Next virtual **Full Council Meeting** scheduled for **Monday 8th March 2021** commencing at 19.00hrs.

The meeting was formally closed and continued in closed session to discuss:

- ❖ Item **02.21.07.07**
- ❖ Planning Enforcement Issues that have to be dealt with confidentially.

Minutes prepared by | Parish Clerk | Alan Crocker