

# AGENDA

## UNDER THE CORONAVIRUS ACT [2020] A VIRTUAL MEETING OF COLLIER STREET PARISH COUNCIL

Is scheduled to take place on  
Monday 9<sup>th</sup> November 2020  
commencing at 6.00pm

Join Zoom Meeting

<https://zoom.us/j/94490286449?pwd=YzFScU9SWWtYT1IrRmUrcFE0TTFrQT09>

Meeting ID: 944 9028 6449

Passcode: 133795

<b>11..20.01. Apologies</b>		
<b>09.20.02. Declarations of Interest</b>		
<b>11.20.03 PLANNING</b>	This section of the meeting will be chaired [if applicable] by the Chair of the Planning Committee.	Lead DS
<b>11.20.03.01 20/504817/SUB</b>	Little Cheveney Farm, Sheephurst Lane, Marden TN12 9NX	
Submissions of details to discharge condition 3 [Materials] Subject to 19/504478/Full		
<b>11.20.03.02 20/504867</b>	Little Spitzbrook Farm, Haviker Street, Collier Street, Kent RN12 9RG	
Lawful Development Certificate for existing conversion of agricultural barn, into 1no. dwelling with building works.		
<b>11.20.03.03 20/504914</b>	Land North of Longend Lane, Collier Street, Marden, TN12 9SE	
Erection of detached agricultural/storage building in connection with the land.		
<b>11.20.04 POLICE REPORT Parish Council Monthly Update</b>		PCSO Nicola Morris
<b>11.20.05 Minutes of Previous Meeting/s to be approved</b>	<b>11.20.05.01</b> Minutes of the Virtual Full Council Meeting – 14 <sup>th</sup> September 2020.	
<b>11.20.06</b>	<b>Public adjournment.</b>	

<b>Questions from members of the Public.</b>	<b>To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point</b>
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**11.20.07  
Correspondence and Action Points**

Reference	Factor	Lead
<b>11.20.07.01</b>	<b>Defibrillator Installation</b>	<b>Lead DG</b>

- Delivery awaited
- Training
- U Tube Instructional until physical training is possible.

<b>11.20.07.02</b>	<b>Speedwatch</b>	<b>Lead AP &amp; DP</b>
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<b>11.20.07.03</b>	<b>Traffic Surveys, Sheephurst Lane, Longend Lane – for discussion. Resident Correspondence</b>	<b>Lead DG</b>
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Analysis of the data.

<b>11.20.07.04</b>	<b>Coronavirus Update</b>	<b>Lead DS</b>
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The current situation.

<b>11.20.07.05</b>	<b>CIL MONIES</b>	<b>Lead DG</b>
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- To discuss feedback,
- Projects under consideration.
  - focus group discussion.
  - Further investigation.
  - Costings.

<b>11.20.07.06</b>	<b>AFFORDABLE HOUSING</b>	
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<b>11.20.07.07</b>	<b>POLICE AND CRIME COMMISSIONER. Virtual Meeting with Police and Crime Commissioner Monday 23<sup>rd</sup> November 2020 commencing at 6.00pm. Discuss and agree agenda items and who will ask the questions?</b>	
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<b>11.20.07.08</b>	<b>LORRY WATCH</b>	
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Waiting kit and templates for risk assessment and method paper. I have covered the liability aspect.

**11.20.09  
Flood Committee Report** **Lead DG**

**11.20.10  
Recreation Field Report** **Lead  
The Clerk**

**11.20.11  
HIGHWAYS** **Lead DG**

**11.20.12  
FINANCE  
Accounts Reconciliation & Finance Reports** **Lead Clerk/RFO**

*Copy documents sent electronically to all members in advance of the meeting.*

**01. BANK RECONCILIATION – October 2020**

For members approval.

**02. RECONCILIATION STATEMENT – October 2020**

For members approval and sign off.

**03.  
RECORD OF PAYMENTS & RECEIPTS – October 2020**

**04. BUDGET REPORT YTD October 2020**

For members approval

**05. PKF Littlejohn LLP., External Audit Report**

The report has been uploaded onto the PC Website as per legislative requirements. Cllrs to be briefed on the report findings.

**11.20.13  
APPROVAL FOR  
SPENDS  
Lead  
Clerk/RFO**

Date	Payee	Amount
28.10.2020	EDF Energy Street Lights	£126.00 BACS
10.11.2020	HMRC	
10.11.2020	Staff Payroll	
14.12.2020	HMRC [TBC]	
14.12.2020	Staff Payroll [TBC]	
For members approvals		

**11.20.14  
Borough Councilor’s Report**

**11.20.15  
Village Hall** **Leads DG:AP:DP**

**11.20.15**

**Matters for Discussion at the Next Meeting**

**11.20.16**

**Date of Next Meetings**

Next virtual **Full Council Meeting** scheduled for **Monday 11<sup>th</sup> January 2021** commencing at 18.00hrs. Full Council will only meet during December for any extraordinary items or planning consultee issues.

**Prepared by | ALAN CROCKER | Clerk to Collier Street Parish Council**