MINUTES

COLLIER STREET PARISH COUNCIL

On Monday 8th April 2019 Orchard Room, St Margaret's School, Collier Street

Attendees: Cllr David Goff [DG] [Chair];Cllr Simon Hill [SH] [vice Chair];Cllr Steve Barham [SB]; Cllr Dave Sealey[DS];Cllr Steve Sandys [SS] Clerk Alan Crocker [AC]

04.19.01. Apologies	CSPO Nicola Morris				
04.19.02. Declarations of Interest	None declared				
04.19.03. Police	No crime in Collier Street since your last meeting				
Report	Surrounding areas – tools stolen from vehicles – The Cockpit/Hunton Road Caravan stolen – Hunton Road Attempt to steal caravan – Thorn Road				
04.19.04. Minutes of Previous Meeting/s to be approved	04.19.04.01. Minutes of Full Council Meeting 11 th March 2019 The minutes of the above meeting were unanimously approved as representing an accurate recording of the said meeting.				
04.19.05. Questions from members of the Public Public adjournment. To suspend meeting for any public statements for up to 15 minutes in total. Individual items should not be longer than 5 minutes. Members of the public are encouraged to attend Council meetings and raise any pertinent issues at this point.	No members of the	public preso	ent.		
04.19.06. Issues/	Factor	Lead	Comments		
Correspondence Requiring Action		The Clerk agreed the	e format for the upcoming h will include a finger buffet.		

Signature	Date
pg. 1	

Bentlett's DG & DS Development The Parish Council have serious concerns over the water levels at this development and both the current and future discharge of waste and surface water. The developer failed to garee to the PC's request for a trial discharge test to be carried out whilst the site was flooded. Several suggestions were muted by PC representatives to divert the discharge via an alternative route. DG has been speaking with Chief Executive of the Internal Drainage Board who are on side with the PC. A report is being prepared by John Davis from the IDB who is concerned about both of the scrapyard developments and the state of the ditches are seen as an important factor in the mitigation of any potential additional discharge that would aggravate current potential flood issues in the immediate vicinity. The PC are doing their best to lobby the relevant agencies in an attempt to find a workable solution. **Uncontested Election** The Clerk Requirements The newly elected Councillors with the guidance of The Clerk completed all of the statutory supporting documentation following the uncontested election in the Parish. 04.19.08. Flood Surveys still taking place. Brochure has now been produced. GD and DS met with the IDB on 2nd April for a site visit at the Bentlett's development **Committee Report** and surrounding area to look at the pumping out of water from the site into adjacent ditches. Pumping of water has been reported to the EA [Environment Agency] The IDB have agreed to produce a report in the next couple of weeks on the current situation and how things may be taken forward. This follows on from the response from MBC [Maidstone Borough Council Planning Department.] The report will also include an update on the other scrapyard under development. Similar problems with the ditch maintenance and possible ownership of the ditch they propose to discharge surface water into. 04.19.09. Recreation The mowing has commenced for the new season and the footpath edges have been Field Report sprayed. DG meeting with Darren Rouse and an engineer on site on 10th April to discuss the two pieces of play equipment that have been raised in their report. There are holes that need repairing in the Car Park surface. The gate post in Green Lane has rotted and needs replacing. Some of the post and rail fencing is damaged and is in need of repair. DG is to progress the obtaining of estimates for these works. The new swings have been installed and are now in use. 04.19.10 Highways & The Chairman outlined the proposed new development in Marden. **Developments** in An opposition group has prepared a brochure outlining the proposals and have set Marden. up a website at https://www.savemarden.com To date they have taken the following actions:-Counter checking vehicle movements this week Produced an online survey on commuting out of Marden [which route would be taken and what effect would this have on the surrounding villages and in particular Collier Street/Yalding. Letter of support from two prospective Borough Councillors both opposing the project [one Conservative one Labour] - both talk about concerns over infrastructure.

	 One mentions the impact of additional traffic flow through the Parish. Protest signs have been erected in Green Lane Having discussed the above issue the Parish Council unanimously agreed to engage at this stage. DG will progress this on behalf of the Parish Council. Due to difficulties in access through the school security system the information is being collated but until we meet with the installation team on 23rd April it has not been possible to download the findings. Once this meeting has taken place and the software installed on an ipad it is envisaged that we will then be in a position to analyse the footage and report the initial findings. 				
Security CCTV Camera					
04.19.11. FINANCE 01. Accounts	The meeting unanimously agreed the reconciliation report and Cllr Barham signed the appropriate papers and bank statements. The budget reports were discussed, some points were clarified and carryforward budget figures will be provided by The				
Reconciliation 02. Budget Reports	Clerk.				
04.19.11.					
Accounts for approval	Date	Payee	Amount	Comments	
	09.04.2019	Staff	£ 732.91		
		Payroll			
	09.04.2019	HMRC	£ 166.89		
	09.04.2019 09.04.2019	Streetlights SLCC	£1650.00[G] £ 92.00	I of 2 Balance	
	09.04.2019	Streetlights	£ 92.00 £1650.00[G]	2 of 2	
	09.04.2019	Paul	£ 541.20[G]	2 01 2	
	03.01.2013	Waring	2 311.20[d]		
	DD's as per Finance Report circulated	- 0			
	The meeting unanimously approved the detailed spends.				
	The meeting ununimously approved the detailed spends.				
04.19.11.01					
Arrangements for					
year-end audit					
- 21st May 2019	The Clerk confirmed that the internal au	ıdit would be o	conducted on 22	L st May.	
04.19.11.02 Finance Reports					
	Coc 04 10 11				
04.19.11.03	See 04.19.11 .				
Adoption of Financial					
Regulations	The meeting unanimously agreed the				
	Regulations with the amendments as o	detailed in the	financial brief	ing document	
04.19.11.04	F01E-16				
Adoption of Standing					
Orders	The meeting unanismously agreed to adopt the NALC Model Standing Orders 201				
04.19.11.04.01					
Councillor email					
authority					
requirements	As per Standing Orders Councillors signed a statement of authority for summonses				
04 10 11 06	to meetings to be received by email.				
04.19.11.06 AGAR exemption					
certificate for					
	l				

Signature......Date....

signature by RFO & Chairman	The Chairman and Responsible Financial Officer signed the AGAR exemption certificate applicable to authorities with both, income and expenditure below the £25,000 threshold. The Clerk will forward this certificate to PKF Littlejohn the external auditor.
04.19.12. APPROVAL FOR ADDITIONAL SPENDS	Date Payee Amount Comments None identified
04.9.13. Borough Councilor's Report	No presence
04.19.14 Village Hall	SH briefed the meeting on the latest developments. An outline planning application has been submitted to Maidstone Borough Council and a pre application meeting has been arranged with the planning department for 12 th April 2019. Further developments will be reported as plans progress.
04.19.15. Matters for Discussion next Meeting	The format for the Annual Parish Council Meeting & the Annual Parish Meeting were discussed and agreed. Full details will appear on both the noticeboard and the parish website.
04.19.16. Date of Next Meeting	The Annual Parish Council Meeting/Annual Parish Meeting will take place on Monday 13 th May commencing at 7.00pm.

Minutes prepared by:-

ALAN CROCKER

Clerk to Collier Street Parish Council